OSADOLOR BRIGHT

08138900803 McChathy estate obalende ikoyi lagos island brightosadolor8@gmail.com BLOCK 3 FLAT 19

Resourceful, enthusiastic and conscientious candidate. Great communicator committed to excellence; focused with well-developed team spirit. Organized and attentive to details with demonstrated mediation and negotiation skills gained from work experience; can also work under pressure while contributing to the greater good of the organization. Motivated leader skilled in operations oversight and team development. Handles diverse business issues by liaising between senior managers, department leaders, and front-line employees. Excellent command of scheduling, logistics, and resource coordination.

# Education

Federal University of Technology Akure, Ondo State

B.Sc. B Tech Mechanical engineering DECEMBER 2017

Concentrations: B Tech production/refrigeration

University of Benin Benin, Edo state

Diploma in computer engineering September 2010

Methodist Boys High School Victoria Island Lagos State

Senior School Certificate August 2006

# Professional Experience

Meteorological/Climatological Department Muritala Muhammed International Airport

Intern June 2014- January 2015

Gentec limited Lagos state

Service engineer/customer and sales rep July 2015- February 2016

State Local Government ministry (NYSC) Ibadan, Oyo State

Member, Works Department April 2018 – April 2019

**WORK EXPERIENCE**

# COMPANIES NAMES PERIOD

1. Century Home Appliance 19th July 2019 to 24 February 2020 Position: Marketing/Customer service officer Job Description:
   * Marketing and Sales of home electrical appliances
   * Prospect and follow up on new dealers and distribute
   * Maintaining relationship with existing customers
   * Obtain order from customer and raise it for supply
   * Analyse and valuation customers for categorization for credit supply
   * Contacting customers on faulty items purchased and developing solutions
   * In charge of Jumia and Konga customer problems updates
2. Diligent System Technology

Position: Digital marketer/Business developer 28th February 2020 till date

* Planning digital marketing campaigns, including web, SEO/SEM, email, social media and display Job Description:

advertising

* Maintaining our social media presence across all digital channels
* Measuring and reporting on the performance of all digital marketing campaigns
* Generate sales lead and perform review on customers need
* Handled the costumer relation department and make sure customers are satisfied

3. Stallion Technology

Assistant Operations Manager November 2020 Till Date

* + Supported operation objectives and daily tasks with resourceful problem-solving and sound management of all challenges.
  + Participated in development of program and process improvements.
  + Maintained robust tracking and reporting systems, keeping senior leadership informed of business trends.
  + Directed facility maintenance, overseeing internal teams and contracting outside vendors for complex requirements.
  + Cultivated customer-focused environment, empowering employees to solve routine issues and personally handling escalated problems.
  + Maintained optimal employee coverage for business needs with well-prepared team schedules.
  + Eliminated waste at all levels, regularly reviewing team activities and records to spot and resolve problems.
* 4. Stallion Technology

Python/Data Analysts intern February 2020 Till Date

* programming algorithms and performing automated data analysis using Python.
* Participating in project team meetings and provide status updates, as appropriate.
* Hands-on development experience with Python

## Additional Skills

Software Proficiency

* Advance user

Microsoft office packages (Microsoft Word, Excel and Power Point)

* Basic knowledge

HTML

* Basic knowledge python

## Special Skills

* Communication skills: Verbal and non-verbal
* Excellent interpersonal and analytical skills
* Understanding of layout and ability to work within rigorous guidelines ⚫ Exceptional attention to details and high standards ⚫ Leadership skills:
* Head of Reporter Board, Orientation Broadcasting Service, NYSC camp, Iseyin Oyo state

(2018)

* Convener, The FUTA Fashion Awards (2015 and 2016)

## REFERENCE

DSP J.E ODSADOLOR

DEPUTY SUPRIDENDENT OF POLICE

LION BUIDING, Lagos State

0823292830

Mr. osadolor Collins

106 Davington Rd

Minnesota, USA

+6123861128