



Stallion Technologies Ltd

Placement Letter

Dear Oparah Chioma Immaculeta,

Placement for IT Database Administrative/Sales Specialist

Congratulations on your successful interview with Stallion Technologies Ltd.

We are glad to offer you a placement, **IT Database Administrative/Sales Specialist** following a successful completion of our organization Training.

We are delighted to get started on this process with you. Here is the Offer Terms:

1. Our IT Database Administrative Specialist will be responsible to handle daily duties in all Database Administration assignments from IT database entries, review of entries to analyze daily input updates, for multiple online client accounts, electronic data analysis, billing clients information reviews, assuring accurate information are retained with some necessary basic programming languages coding or programming that may be necessary to ensure proper uploading or activation of such completed database materials. As a Corporate Administrative specialist you would be assigned other general administrative duties belonging to the company or as assigned for other business functions including, IT research and Listings of sundry businesses, IT customer Service support duties, online placements reviews, maintenance of other

2025-10-14

Oparah Chioma Immaculeta

companies administrative items especially in areas of billing, accounting, general administrative duties and other related duties that is deem necessary for our corporate productivity in the Administrative department.

2. The placement would be for an employment salary as a staff employee for a 12 months placement, with the opportunity to renew annually as determined by the company. This placement is remote and would entail that You must have a functional smartphone and a computer/laptop before accepting this offer.

3. You shall be required to undergo a 2 week internship training from 2nd to 15th October 2025, and at the end be paid a training stipend of N20,000 and thereafter resume full duties on 16th October,2025.

4. A monthly remuneration for IT Data Admin Specialist salary pay at N135,000 per month. Stipend may be added for additional work duties i.e Call Center Support.

5. Upon acceptance of these terms, a non-disclosure and non-compete agreement if not previously offered and signed will be required between you and the company before resuming for this role.

Accept Terms:

Oparah Chioma Immaculeta

Date

Fanen Zahan

Date

Database Admin Manager

