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**Mohd. Vasim**

Bareilly, Utter pardesh, INDIA

vasimshaikh110786@gmail.com - 7387710932

**For the Post : Admin/Back Office or PRO**

Responsibilities :-

**Basically I am responsible to promote our project according to need.**

**Dear Sir**,

I am too much interested to do work with you but it should be in MUMBAI (MH) or UP. Just I am sending you all the details of my career. Please consider me positively. Thank you very much.

**Objective**:-

To achieve the excellence in an esteemed organization and up to greater through my hard work, accumulate the level and popularity of the organization.

**Personal Profile**:-

Mohd Vasim is cheerful, cultured ,laborious, energetic and down to earth people who believes in traditional value along with positive outlook towards life rationality, sincerity and honesty.

**Criteria of Job Profile**

H.R. (Back Office)/ Administrator

At present doing work as **Regional Coordinator of URDU EDUCATION BOARD, DELHI**

**Academic Qualification**

**High School** U.P.BOARD 1985 301/600 50.1% 2nd Hin,Eng,Math-2,Sci-2,Soci Sci & Bio
**Intermediate** U.P.BOARD 1987 232/500 46.4% 2nd Hindi,English,Math,Physics & Chemistry

**B.A** Agra Univ 2003 189/450 39.8% 3rd Found,Eng,Gen eng,Socio & Urdu

**Other Qualification**

**Munshi** Arbic board L 1998 326/700 46% 2nd Urdu Lit, Persian lit,Arabic & english

**Kamil (B.A)** J.U.A 1991 700/366 53% 2nd Hin,Eng,Arbi & Persian

**Mo-Allim** J.U. A 1998 800/364 48% 2nd Hindi,Urdu,Eng

**Computer Skills**

**Adv. Dip in Comp Prog** 1996 Excellent Com Centre A grade

**Experience**:

**Excellent Comp Centre** Comp Faculty 12 Apr 97 to 10 Apr 98 1 Yr Delhi

**TFCSS** Mkt Exe 2 Dec 98 to 15 Nov 99 1 Yr Noida

**Wings Info** Mkt Exe 10 Dec 99 to 10 Aug 2000  1 Yr Delhi

**DataPro**  Mkt Mgr oct 2,2000- Oct 4,2004 2 Yr Delhi

**National Education** English Teacher Nov18, 2005 to oct8, 2008 3 Yrs Mumbai

 **Jamia Urdu Aligarh** State Coordinator jan 1,2009 to dec 25, 2012 3 Yrs Mumbai

**ZIIT**  English Teacher Nov25, 2008 to 14 6 Yrs Mumbai(part time classes)

**Wings Infotech**  English Teacher Dec 15, 2014 to 17 3 Yrs Mumbai (part time classes)

**Urdu Education Board** National Coordinator 2013 to Current & currently doing work

**Youtube channel I am also running youtube channel with name of “only for career” since last 10 months where I teach English to 9 to 12th of CBSE & UP BOARD.**

**BIG ADDA COACHING Since last 2 years I am teaching ENGLISH alongwith COMPETITIVE EXAM.**

**Personal Details**

Name : Mohd. Vasim
Father’s Name : Late Mohd. Nasir

Date of Birth : 12/09/1970

Permanent Address : H.No-109, near 5 no road, partapur chaudhary,

Hari Kothi, 2nd Floor Izzatnagar, Bareilly, U.P

Correspondence Address : H.No-109, near 5 no road, partapur chaudhary,

 Hari Kothi, 2nd Floor Izzatnagar, Bareilly, U.P

Email : vasimshaikh110786@gmail.com

Marital Status : Married and having three Kids.

Category : OBC

English Typing speed : 40+ words

Contact No : 7387710932/7895431757

Attitude : Positive & Hard working

Languages Known : Hindi, Urdu & English

Nationality : Indian

Hobby : To meet with unknown persons and gain more.

Declaration :- I hereby declare that all the information mentioned above is true and correct to best of my belief.

Date: 20 /03 /2021

Place: Bareilly (Utter Pardesh)

Yours

(Mohd. Vasim)

Note: I will be highly grateful to you if consider me positively.