Dear Sir,

**INTRODUCING *T*RANS-NATIONWIDE EXPRESS PLC**

We are pleased to introduce ***T*RANEX** (***T*RANS-NATIONWIDE EXPRESS PLC),** a total transportation company engaged in the business of delivering parcels, documents, and bulk packages worldwide.

With ***T*RANEX** you will be dealing with an efficient multi-modal transportation company. We are aware that organizations such as yours depend on quality communication to stay one step ahead in business, and so we are committed to operational excellence, offering you tailor-made service options to cater for your every need. We have the people and the organization to allow you to get on with your core business while we cater for all your distributions/logistics needs.

**OUR OFFERING**

**TRANEX DEDICATED MOTORCYCLE SERVICE (TDMS)**

Tranex Dedicated Motorcycle Service (TDMS) provides a same day, dedicated courier service covering the Lagos metropolis and Ikorodu towns.

Our dedicated motorcycle courier service offers a confidential and reliable solution in time of critical situations, competitively priced with reliability you can trust.

**MODALILTIES**

The dispatch rider resumes in your office daily and closes from your office.

Tranex Dedicated Motorcycle Service (TDMS) would enable its clients concentrate on its core functions and enable operational efficiency and better productivity.

Our business process begins by acquiring an in – depth knowledge of the customer’s needs, and design solutions fine-tuned to these needs. This therefore reflects Tranex commitment to making the customer the driving force of all her initiatives.

Your consignment is our only concern, and will be the only goods on board our motorcycle, ensuring the fastest and most secure transit time.

**WHAT DOES IT ENTAIL?**

* Supply of personnel as courier(s) and/or dispatch rider(s).
* Developing a new delivery process that would work in line with your needs
* Maintenance and fuelling of the motorcycle will be borne by Tranex.

**VALUE ADDED:**

* Reduced overheads for the Organization
* Reduced manpower and state government legislation concerns.
* Elimination of cost incurred in procuring motorbikes, fuelling and maintenance of same
* Service provider picks all incidental personnel cost such as medical, insurance, training, workmen compensation etc.
* Single service provider as a focal point for optimum service delivery.
* Better and efficient service delivery coming from professionals.

**Cost: (Per Month)**

**Total amount N200, 000.00**

We believe this will be acceptable to you and look forward to further discussing the above with you if you require further clarification.

Thank you for your anticipated patronage.

Yours faithfully,

For: **TRANS-NATIONWIDE EXPRESS PLC**

**OYERINDE ARIYO OLUREMI**

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