



# Stallion Technologies Ltd

## Placement Letter

Dear Michael Mandel,

### **Placement for IT Database Administrative Specialist**

Congratulations on your successful interview with Stallion Technologies Ltd.

We are glad to offer you a placement, **IT Database Administrative Specialist** following a successful completion of our organization Training.

We are delighted to get started on this process with you. Here is the Offer Terms:

1. Our IT Database Administrative Specialist will be responsible to handle daily duties in all Database Administration assignments from IT database entries, review of entries to analyze daily input updates, for multiple online client accounts, electronic data analysis, billing clients information reviews, assuring accurate information are retained with some necessary basic programming languages coding or programming that may be necessary to ensure proper uploading or activation of such completed database materials . As a Corporate Administrative specialist you would be assigned other general administrative duties belonging to the company or as assigned for other business functions including, IT research and Listings of sundry businesses, IT customer Service support duties, online placements reviews, maintenance of other

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companies administrative items especially in areas of billing, accounting, general administrative duties and other related duties that is deem necessary for our corporate productivity in the Administrative department.

2. The placement would be for an employment salary as a staff employee for a 12 months placement, with the opportunity to renew annually as determined by the company. This placement is remote and would entail that You must have a functional smartphone and a computer/laptop before accepting this offer.

### 3. Remuneration

A monthly remuneration for IT Data Admin Specialist salary pay at N150,000 per month. Stipend may be added for additional work duties i.e., Chat lines coverage.

4. Upon acceptance of these terms, a non-disclosure and non-compete agreement if not previously offered and signed will be required between you and the company before resuming for this role.

Accept Terms:

*Michael Mandel*

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1<sup>st</sup> June,2025

Michael Mandel

*Fanen Zahan*

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1<sup>st</sup> June,2025

Fanen Zahan

Database Admin Manager

*Michael Mandel*