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| OLOJA FATIMA  **CUSTOMER SERVice REPRESENTATIVE / DATA ENTRY SPECIALIST** | |
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| **CONTACT** **Phone**: +234-907-617-4344  **Gmail** : olojafatima@gmail.com  **LinkedIn URL** : linkedin.com/in/fatima-oloja-734567266  **Location** : Abuja, Nigeria | | | **PROFILE** A dedicated and professional medical student ,with strong communication and problem-solving skills, who is skilled in data entry , CRM and marketing and has the ability to balance academic and business responsibilities while delivering excellent service. | | |
| **SKILLS**  * EFFECTIVE Communication * fluency in english language * digital marketing * crm software(hubspot) AND SEO * DATA ENTRY * project management software(trello) * digital/it/tech literacy * MS OFFICE SOFTWARE | | | **EXPERIENCE****MEDEXCELL** Marketer, Data Entry Specialist and Sales Associate | March 2023-June 2024  -Generated over NGN 1,500,000 in sales through effective customer engagement and needs-based selling -Interacted with students across various health-related departments, building rapport and understanding their specific academic needs -Marketed and sold medical textbooks and lab essentials, delivering excellent service and ensuring customer satisfaction  -Effectively took records of customers , products and their prices **KAMTECH** Marketer, and Sales Associate | January 2023- May 2024  -Assisted customers in selecting the most suitable MIFI devices based on individual needs and usage patterns -Provided detailed product recommendations and technical support to ensure customer satisfaction -Engaged in direct sales, customer interaction, and successful deal closures  -Sold over 100 MiFi devices, contributing significantly to sales targets -Built strong customer relationships through personalized, attentive service  -Effectively took records of customers , products and their prices **THE EYEWEAR STORE** Marketer and Sales Associate | May 2023, September 2023  -Sold over 30 eyewear accessories: glasses, glass cases and liquid glasses cleaner inclusive  -Effectively marketed to the student body and took record of orders for back to school sales despite a short notice. | | |
| **education****BINGHAM UNIVERSITY, NEW KARU, NIGERIA**. (Bachelor of Medicine, Bachelor of Surgery)MBBS | 2022- Current (Expected graduation Year: 2028)  - An ever active versatile medical student who is engaged in influencing the student body positively while maintaining excellent academic standing.  -Served as the 100 level female senator in 100 level  - Served as the Pre-Clinical Public Relations Officer in 200 level  -Currently serving as the health week chairwoman 24/25 **METRO INTERNATIONAL SCHOOL, KUBWA, NIGERIA** High School Diploma, WAEC and NECO certificates| 2016-2022  A brilliant student who served as the Head girl in the final year of secondary school who obtained the following:   * High school diploma * waec certificate * neco certificate * Best in english language 22’ * An honorary prefectship award | | |