

# Anoop Kumar Verma

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**DOB:** October 05, 1986

**Place:** Delhi

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## STATEMENT OF PURPOSE

I would like to work with an organization where I can align my career aspirations with the vision of the organization and contribute positively to the growth of it. I would like to be associated with an organization which works with the aim of positively impacting public life through technical or non-technical interventions. I would like to endeavour to perform my duties aligned with the stated goals of the organization and become an asset through continuous effort and learning. It will add to my understanding of the targeted audience and better my approach to deliver the designated services of that organization, timely and efficiently.

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## EDUCATION

Year	Degree	University/Board	%
2010	BE (CSE)	DCRUST, MURTHAL,HR	68.6

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## SCHOLASTIC ACHIEVEMENT

- Awarded **prestigious 0.1 percentile certificate** from CBSE for scoring 100 in Mathematics
- Qualified **GATE(Graduate Aptitude Test in Engineering)** in **2010** with 91 Percentile and **GATE** in **2011** with 90 Percentile
- Recommended for Officers Training Academy, Chennai in the **Indian Army** by SSB, Allahabad in 2011.

## EXPERIENCES

<i>Senior Officer, Digital Empowerment Foundation (May 23 - Present)</i>	<ul style="list-style-type: none"><li>• Website development using Wordpress, HTML, Bootstrap CSS, JavaScript.</li><li>• Working on the Media and communications assignments of the organization.</li></ul>
<i>Operations Lead, ITechAxis (Nov 21 - Apr 23)</i>	<ul style="list-style-type: none"><li>• Worked on Website Development using Wordpress and business development of the company.</li><li>• Assessment of the in-house training requirements. Then conducting/managing the Trainings for the organization as well as the clients.</li></ul>

<p style="text-align: center;"><i>Lecturer</i> <b>PIIT, Greater Noida</b> (Sept 19 - June 21)</p>	<ul style="list-style-type: none"> <li>● Delivered lectures to the Students of CS department on Data Structures, Operating System and Web Technologies.</li> <li>● Instructing the Lab experiments of all these students.</li> <li>● Organizing the Extra curricular activities like Quizzes, Competitions and cultural events.</li> </ul>
<p style="text-align: center;"><i>Analyst,</i> <b>P2P Systems, Noida</b> (Feb 2018 - Sept 2019)</p>	<ul style="list-style-type: none"> <li>● Training Students on the Web Technologies like HTML, CSS, Bootstrap and JS.</li> <li>● Handling the Admin operations for the operations continuity of the organization.</li> </ul>
<p style="text-align: center;"><i>Sr. Software Engineer,</i> <b>Capgemini India</b> (June '11 – Jun'14)</p>	<p><b>GM - 2006, General Motors</b></p> <ul style="list-style-type: none"> <li>● Saved <b>37.5 man-hours monthly</b> by optimizing the workflow for consolidation of status reports.</li> <li>● Extensively worked on <b>IBM Remedy Tool</b> as <b>incident manager on Priority-1 (P1) Tickets</b> with responsibility of taking on board all the Stakeholders and <b>maintaining incident log book</b> for the complete process</li> <li>● Streamlined the <b>documentation process of End of Service Life (EOSL) Migration</b> by adding screenshots, links, workflow diagrams making it easily comprehensible</li> <li>● Worked on <b>IBM Remedy Tool</b> and <b>Service Now Tool</b> for ticket monitoring and incident management</li> <li>● Updated the status of <b>CMDB</b> and <b>KM Tool</b> after completion of each release or incident</li> </ul>

## EXTRA-CURRICULAR ACTIVITIES

<p style="text-align: center;"><i>Sports</i></p>	<ul style="list-style-type: none"> <li>● Won a Bronze in school cycling competition.</li> <li>● Participated in Run for Unity organized by the RWA in Mumbai.</li> </ul>
<p style="text-align: center;"><i>Literary</i></p>	<ul style="list-style-type: none"> <li>● Attended the Seminars on the process of <b>Authoring a Book</b> by the Authors <b>Dipen Ambalia</b> and <b>Manpreet Sodhi</b> in Mumbai.</li> <li>● Participated in the debate competitions at the School as well as college level.</li> </ul>