**[Accounts Payable Financial Management](https://www.postjobfree.com/resume/ad144e/accounts-payable-east-orange-nj)**

**Location:**East Orange, NJ

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**Contact Info:**

barwiggins@yahoo.com

973-945-7496

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**Resume:**

BARRY L. WIGGINS

Orange, New Jersey 07050 973.945.7496 barwiggins@yahoo.com www.linkedin.com/in/barry-wiggins-53837970

PROFILE

Detail-oriented, efficiency-conscious senior accounting professional with extensive experience in a wide range of financial and accounting functions. Skilled in financial analysis, budget management, strategic financial planning, and report generation. Proficient in developing and utilizing complex financial management methodologies and accounting models to formulate and implement business strategies. In-depth knowledge of a diverse array of core financial and accounting processes, with demonstrated capacity to successfully improve bottom-line profitability, and further corporate objectives.

CORE COMPETENCIES

Accounts Payable/Receivables Balance Sheets Accounting Management

Regulatory Compliance Financial Management Staff Development/Training

Report Generating General Accounting Cash Flow Projections

Financial Analysis Revenue Maximization Team Management

Prioritizing/Follow-Through Accounting Management Project Management

EDUCATION

SHAW UNIVERSITY, Raleigh, North Carolina 2005 – 2020

B.A. Business Management

EXPERIENCE

M. Eagle Tool, Newark, New Jersey 2021 – 2022

Senior Accounts Payable Clerk

●Managing accounts payable using accounting software and other programs

●Handling accounts payable for separate entities and vendors

●Analyzing workflow processes

●Establishing and maintaining relationships with new and existing vendors

●Ensuring bills and payroll are paid in a timely and accurate manner while adhering to departmental procedures

●Processing due invoices for payments

●Comparing purchase orders, prices, terms of payment, and other charges

●Processing transactions and performing accounting duties such as account maintenance, recording entries, and reconciling books of accounts

Hudson Group, Secaucus, NJ 2003 – 2020

Senior Accounts Payable Administrator

●Managed vendor relationships and maintained vendor accounting systems.

●Reconciled all incoming invoices for assigned accounts.

●Reconciled inventory control levels, bank records and purchase journals.

●Processed high volume check runs and statement reconciliation.

●Researched and reconciled payment disputes, abnormalities and outstanding invoices.

●Maintained A/P pulling sheets and assigned location allocation sheets.

●Composed monthly reports for closings with General Ledger and Stock Ledger.

●Reconciled suspense items and worked closely with accounting leeads on complex issues.

●Account analysis, perform ad-hoc reporting and special assignments.

TECHNOLOGY

QuickBooks MS Office Suite Google Suite SAP Crystal Reports Social Media Internet