

EDEGWA EROWO FAITH

29B Visa Street, Off Oruwhorun road, Udu Warri Delta state;
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Date of Birth: 9th June, 1995.

Marital status: Single.

Nationality: Nigeria.

State: Delta

L.G.A: Isoko North, Town-Ozoro

PROFILE

A reliable Employee & Cash Officer with energetic and resourceful customer service skills, I am a young and motivated graduate with passion to develop into a highly successful professional; working in a world class organisation where I am employed to contribute quality idea to the delivery of solutions that enable achievement of result over time.

WORK HISTORY

National Youth Service. July, 2022

Position: **Class Instructor (Economics)**

- Managed student's behaviour in the classroom and on school premises
- Rendered support, observed, and recorded the progress of the pupils
- Planned lessons in line with National objectives with the aim of ensuring a healthy culture of learning
- To show by thought, word and practical demonstration of skills and creativeness possible for admiration and growth.

Orchard Pharmaceutical Company, Owerri, Imo state. 2017 – 2019

Position: **Cashier.**

- Handled customers transactions
- Kept records of customer transactions and manages customer's related ledgers.
- Collaborated with the team to quickly resolve customer complaints with appropriate action.
- Effectively managed approximately 100 customers/suppliers' data base.
- Managed the imprest request, spending and retirements
- Ensured accurate tagging of all products in the pharmacy
- Ensured all cash received in a transaction day are banked and recorded appropriately.

EDUCATION

Higher National Diploma in Banking & Finance

Delta State Polytechnic, Ozoro

2014 - 2017

Ordinary National Diploma: (Banking & Finance)

Federal Polytechnic Nekede Owerri, Imo State.

2019 - 2021

West Africa Examination Council.

Perfect International School Elelenwo, Port Harcourt.

2006 - 2012

CERTIFICATION/TRAINING

- Jobber man Soft Skills Training Certification

2022

- National Youth Service Corp (NYSC)
- Entrepreneurship & Employability Training
- International Volunteering Level 2

2022

2022

2022

SOFT SKILLS AND INTERESTS

- Project Management
- Excellent organisational skills
- Highly Proficient in Computer applications; (MS: Word, PowerPoint, Excel and Google Apps)
- Good Problem-Solving Skills
- Stakeholder Management
- Education and Youth Transition

REFEREE(S)

Available on request