



Isaac Teryita Lanem

IT Support Specialist

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📍 No 375, Rumuagholu Road,
Port Harcourt, 500102, Nigeria.

PROFILE

Highly motivated and result-oriented IT Support Specialist with six years of experience, delivering exceptional technical support to diverse user groups. Proven ability to troubleshoot and resolve complex hardware and software issues and providing proactive support to enhance user productivity. Seeking a challenging IT role where I can leverage my technical expertise, problem solving abilities, and dedication to user satisfaction to drive positive outcomes for the organisation.

EMPLOYMENT HISTORY

Warehouse/ Technical Support Officer at African Star Energy Services Limited, Port Harcourt, Nigeria.

January, 2023 to Date

- Installation, troubleshooting and repairs of ICT gadgets.
- Installation and maintenance of wired and wireless networks.
- Repairs and maintenance of office machines
- Receiving, recording and proper storage of the company's inventory.
- Timely delivery of company's inventory

Maintenance/ Logistics Officer at African Star Energy Services Limited, Port Harcourt, Nigeria.

November, 2022 to December, 2022

- Installation, troubleshooting and repairs of company's machines and equipments.
- Monitoring and reporting of the logistic activities of the company.
- Collaborating with other technicians in solving technical challenges.

IT Support Specialist at Lazic Technologies, Port Harcourt, Nigeria.

January, 2017 to October, 2022

- Providing general IT Support and training for the Company's computer users.
- Graphics Designing with CorelDraw and Photoshop.
- Video Editing with Capcut and CorelVideo Editor.
- Digital Marketing and Social Medial Management.
- Handling customers and colleagues queries regarding networks, systems and applications.
- Installation and maintenance of office tools and machines.

SKILLS

- Systems Maintenance
- Systems Repairs
- Microsoft Office 360
- Excellent Communication
- Data Analysis
- Website Design
- Computer Networking
- Attention to details
- Problem-solving
- Hardware Setup
- System Upgrading
- Analytical Thinking
- Graphics Design
- Computer Networking
- Help Desk Support
- Procurement
- File Organisation
- IT documentation
- End User Training
- Online Research
- Copy-writing
- Virtual Assistance
- Live Chat Support
- Multi-Tasking
- Warehousing
- Delivery
- Seamless Collaboration
- Digital Marketing
- Video Editing

Data Entry Officer at World Health Organisation, Nigeria.

January, 2015 to December, 2016

- Prepare, compile, and sort documents for data capturing.
- Verify and logs receipt of data.
- Transcribes source data into the required electronic format.
- Transfer information from paper into computer files.
- Carry-out data cleaning and presentation.

Technical and Digital Intern at ValueBeam Limited, Makurdi, Nigeria.

March, 2014 to December, 2014

- Website design with HTML, CSS and Java Script.
- Application of my elementary knowledge of PHP and SQL in web development.
- Digital Marketing and Social Media Management.
- Troubleshooting and repairing Laptop Computers.
- Refilling printer cartridges.
- Installing and Updating computer software for clients.

Data entry Officer at Olam Nigeria Limited, Ikom, Nigeria.

April, 2013 to February, 2014

- Data Collection, Entry, Analysis and Presentation.

EDUCATION

Post Graduate Diploma, Computer Science at University of Agriculture, Makurdi, Nigeria.

January, 2015 to February, 2016

Graduated with Upper Credit

Bachelor of Science, Industrial Physics at University of Agriculture, Makurdi, Nigeria.

January, 2008 to December 2011

Diploma in Software Engineering at Panet Technologies, Makurdi, Nigeria.

January, 2008 to December, 2009.

Graduated with Distinction.

Diploma in Hardware Engineering at AllTech solutionz, Makurdi, Nigeria.

January, 2007 to December, 2007.

Graduated with Distinction.

Senior Secondary School Certificate at Government Secondary School, Gboko, Nigeria.

September, 1996 to October, 2002

LANGUAGE

ENGLISH

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LINKEDIN LINK

<https://www.linkedin.com/in/isaac-teryilanem-b24b6a55>