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| Adilene Lopez653 N. Dwight AveFarmersville, Ca 93223Phone (559) 736-4316Email: adilenelopez123@yahoo.com |

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|  Obtain a position where I can use my skills and hardworking ability to benefit my employer and be of service to others.. |
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| **Strengths/ Skills*** Bilingual English and Spanish
* Administer Injections
* Perform accurate Assessments of Vital Records
* Typing Speed of 40 WPM
* Ability to do Team Work
 | * Medical Terminology
* Phone Etiquette
* Capillary Punctures
* Venipunctures
* Tray Set Ups
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| Certifications/ AwardsHIPAA CertifiedOSHA Certified |
| **Education**San Joaquin Valley College- Visalia, CaCertificate of Completion in Medical AssistantExeter Union High School- Exeter, CaHigh School Diploma |
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| **Externship**Dr. Marshall Lewis, M.D – Visalia, CaMedical Assistant Extern180 Clinical Hours CompletedCompleted patient history during first assessmentCalled an verified patient insuranceMake patient follow- ups calls for upcoming appointments |
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| **Work Experience**Marshalls, Visalia, Ca Stock Clerk January 2019 to March 2019Greet customers entering establishmentEnforce all safety rules and regulationsStamp, attach, or change price tags on merchandise, referring to price listClean display cases, shelves and aisles. |

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