Debra Kayholm

**727- 417- 4443**

[**dkayholm2@gmail.com**](mailto:dkayholm2@gmail.com)

I have 24 years experience in medical billing and collections 13 years Oncology, 9 years surgical, 8 months orthopedics, 3 months non-profit behavioral health, and 1.5 years Enteral home health. I specialize in Medicare replacements and Medicaid. With special attention to United Healthcare and Blue Cross Blue Shield. I am able to work immediately having just moved to Crossville to help my husband be closer to his parents at this time in their lives facing a pandemic.

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| Required Skills   * In/out Patient/Insurance calls * Timely filing guidelines for all insurances * Claim form Details per insurance * Claim Payment Audits * Corrected Claims Filing Guidelines * Appeals Process and documentation backup * Open Claim Status * Provider disputes by phone or online upload * Timely Follow up on phone appeals * Probate/Bankruptcy/Collection calls * Authorization Audits * 30/60/90 and over 120 days management of outstanding claims | Practice Specialties | Billing Software Knowledge |
| * 12 years Oncology collections * 9 years Surgical collections * 7 months Orthopedics * 3 months Phyciatry | * Tiger C * Practice today * Surgical Cloud * Health pack * Avatar * Athena * CPR+ |
| Software Knowledge | Insurance Specialties |
| * Microsoft Word * Excel * Outlook | * Medicare Replacements * Medicaid |
| Working Knowledge   * Encoder Pro * Navinet * Link * Accurint * Availity * Palmetto GBA * Online Bankruptcy forms * Probate Forms per County and State | |

Employment History:

AR Coordinator: October 3, 2018 to March 25, 2020

Lincare Home Health Enteral DME

Claims Payment Auditor: March 21, 2018 to June 30, 2018

Gulf Coast Jewish Family and Community Services 90 day temporary employment doing claims audits for end of physical year.

Medical Claims AR Specialist: June 2017 to January 2018

All Florida Orthopedics

Medical Claims AR Specialist: February 2009 to June 2017

Intralign

Medical Claims AR Specialist: June 1996 to September 2008

US Oncology

Intralign Business Contacts:

AR Team:

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| --- | --- | --- | --- |
| Jeanne Verderrosa | AR | 813-417-8495 | [jeannev0813@yahoo.com](mailto:jeannev0813@yahoo.com) |
| Christy Scarborough | AR | 352-442-2264 | [christys1999@od.com](mailto:christys1999@od.com) |
| Linda Ryan | AR | 727-667-7893 | [lryan0609@gmail.com](mailto:lryan0609@gmail.com) |
| Christie Ruggiero | AR | 917-817-4222 | [christieruggiero@aol.com](mailto:christieruggiero@aol.com) |
| Daphne Hernandez | AR | 727-945-3670 | [hernandezgigi13@gmail.com](mailto:hernandezgigi13@gmail.com) |
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AR Management:

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| Eric Mantzke | OPS | 727-692-7043 | [captmantzke@gmail.com](mailto:captmantzke@gmail.com) |
| Shari Sportman | CBO Director | 518-878-7849 | [hornaks@yahoo.com](mailto:hornaks@yahoo.com) |
| Jacqueline Runyon | AR supervisor | 813-957-7290 | [jfair1126@outlook.com](mailto:jfair1126@outlook.com) |
| Cindy Hopper | AR team lead | 405-514-3033 | [hoppercyndy@yahoo.com](mailto:hoppercyndy@yahoo.com) |

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| Dawn Evans | HR | 813-597-5823 | [dawnevans792@yahoo.com](mailto:dawnevans792@yahoo.com) |