Debra Kayholm

**727- 417- 4443**

**dkayholm2@gmail.com**

I have 24 years experience in medical billing and collections 13 years Oncology, 9 years surgical, 8 months orthopedics, 3 months non-profit behavioral health, and 1.5 years Enteral home health. I specialize in Medicare replacements and Medicaid. With special attention to United Healthcare and Blue Cross Blue Shield. I am able to work immediately having just moved to Crossville to help my husband be closer to his parents at this time in their lives facing a pandemic.

|  |  |  |
| --- | --- | --- |
| Required Skills* In/out Patient/Insurance calls
* Timely filing guidelines for all insurances
* Claim form Details per insurance
* Claim Payment Audits
* Corrected Claims Filing Guidelines
* Appeals Process and documentation backup
* Open Claim Status
* Provider disputes by phone or online upload
* Timely Follow up on phone appeals
* Probate/Bankruptcy/Collection calls
* Authorization Audits
* 30/60/90 and over 120 days management of outstanding claims
 | Practice Specialties | Billing Software Knowledge |
| * 12 years Oncology collections
* 9 years Surgical collections
* 7 months Orthopedics
* 3 months Phyciatry
 | * Tiger C
* Practice today
* Surgical Cloud
* Health pack
* Avatar
* Athena
* CPR+
 |
| Software Knowledge | Insurance Specialties |
| * Microsoft Word
* Excel
* Outlook
 | * Medicare Replacements
* Medicaid
 |
| Working Knowledge * Encoder Pro
* Navinet
* Link
* Accurint
* Availity
* Palmetto GBA
* Online Bankruptcy forms
* Probate Forms per County and State
 |

Employment History:

AR Coordinator: October 3, 2018 to March 25, 2020

Lincare Home Health Enteral DME

Claims Payment Auditor: March 21, 2018 to June 30, 2018

Gulf Coast Jewish Family and Community Services 90 day temporary employment doing claims audits for end of physical year.

Medical Claims AR Specialist: June 2017 to January 2018

All Florida Orthopedics

Medical Claims AR Specialist: February 2009 to June 2017

Intralign

Medical Claims AR Specialist: June 1996 to September 2008

US Oncology

Intralign Business Contacts:

AR Team:

|  |  |  |  |
| --- | --- | --- | --- |
| Jeanne Verderrosa | AR | 813-417-8495 | jeannev0813@yahoo.com |
| Christy Scarborough | AR | 352-442-2264 | christys1999@od.com |
| Linda Ryan | AR | 727-667-7893 | lryan0609@gmail.com |
| Christie Ruggiero | AR | 917-817-4222 | christieruggiero@aol.com |
| Daphne Hernandez | AR | 727-945-3670 | hernandezgigi13@gmail.com |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

AR Management:

|  |  |  |  |
| --- | --- | --- | --- |
| Eric Mantzke | OPS | 727-692-7043 | captmantzke@gmail.com |
| Shari Sportman | CBO Director | 518-878-7849 | hornaks@yahoo.com |
| Jacqueline Runyon | AR supervisor | 813-957-7290 | jfair1126@outlook.com |
| Cindy Hopper | AR team lead | 405-514-3033 | hoppercyndy@yahoo.com |

|  |  |  |  |
| --- | --- | --- | --- |
| Dawn Evans | HR | 813-597-5823 | dawnevans792@yahoo.com |