

# Michael Olaniyi Jeremiah

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**LinkedIn:** <https://bit.ly/3IgGlbG> | **GitHub:** <http://bit.ly/3KtI2DB> | **My Portfolio:** <https://michaelolaniyi.vercel.app/> |

## PROFESSIONAL SUMMARY

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Certified Competent Data Analyst Transform Raw Data into Actionable Insights for Informed Decision-Making. With over 2 years' experience in Data Analytics and over 12 years' experience as a Senior Administrator in HR Operation domain, with knowledge in data mining and structures, statistical intelligence, business data needs, and analysis. Adept at understanding clients' requirements and translating them into actionable project plans to provide solutions. Goal-Oriented with a passion for data manipulation, business intelligence and creating interactive dashboards.

## TECHNICAL SKILLS

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- Python EDA with Pandas, NumPy and Matplotlib, Statistics Analysis, RDBMS Advance SQL queries, Data Manipulation and Visualization with Matplotlib, Power BI and Tableau, Advanced Excel, Google Sheets, Google Cloud, Big Query, Reporting and Dashboards

## SKILLS

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- **Language** – English Professional Proficiency
- **Technology** – Python, SQL, Power BI, Tableau, Power Query, Excel, Google Sheets, Google Cloud Platform, GitHub, Microsoft Teams, Slack, Trello,
- **Soft Skills** – Creative Thinking, Team Player, Problem Solving, Effective Communication, Self-Motivation, Storytelling, Attention to details, Curiosity, Adaptability, Empathy, Feedback Reception

## EXPERIENCE

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### Shapp Empire

May 2023 – Present

#### *Data Analyst - Freelance*

- Understood clients' requirements and translated them into actionable project plans and provided recommended solutions.
- Analyzed and modelled data using Python, SQL, Power BI, Power Query and Excel to uncover insights that drive business decisions.
- Analyzed large datasets and uncovered insights that solved business problems.

### SBA Group Limited

May 2022 – June 2023

#### *Data Analyst Intern / HR Support*

- Utilized EDA to analyze and model data using Python, SQL, Power Query and Excel to uncover insights that drive business decisions and achieved over 40% increase in profit within 10 months.
- Created engaging dashboards with Power BI, and Tableau to clearly present and findings to managers.
- Streamlined daily operations by providing administrative support and effectively managing the contact Centre to ensure efficient data collection and analysis for continuous improvement.
- Analyzed customer sentiments and provided status detailed reports to departments heads which increased customers satisfaction by 15%
- Provided general administrative support to the HR department, including scheduling meetings, managing calendars, and handling phone and email inquiries.

## LoveWorld Inc.

June 2010 – April 2022

### Data Analyst Intern / Senior Administrator

- Performed data cleaning and EDA with Excel in a fast-paced financial data environment. I increased speed and accuracy in transaction verification logs by 60%.
- Optimized data collection and reporting procedures on a regular basis Improved data quality and streamlined processes and increased data accuracy.
- Analyzed operational data and identified trends and opportunities and made recommendations for improvement implementation.
- Managed, Led, Monitored and optimized departmental processes and workflows.
- Managed relationships with external vendors, suppliers, and service providers.

## MY PROJECTS

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There are over 9 Projects available on my **Portfolio**: <https://michaeljeremiah.vercel.app/>

- Atlas Labs HR Analytics on Power BI
- Predictive Analysis on Climate Change and Impacts in Africa
- Food Claim Exploratory Data Analysis on Python.
- Sales Exploratory Data Analysis on Python.
- Covid-19 Vaccination Analysis in Microsoft SQL Server.
- Maintenance KPIs Backlog Analysis on Power BI.
- (Synkify) Social Media Management Tool Project in Excel and Tableau.
- My Projects in Tableau.
- Sales and Transactions Report Analysis in Power BI
- Dashboards And Visualizations

Checkout my **GitHub** profile for all my projects landing page: <https://github.com/mikeolaniy>

## EDUCATION

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**National Open University of Nigeria, Lagos**  
**B.Sc.: Entrepreneurial And Business Management**

**Graduation Date:** March 2019

**Alison, Galway, Ireland**  
**Diploma: Human Resources Management**

**Completed Date:** February 2022

## CERTIFICATION AND TRAINING

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**DataCamp Certified Professional Data Analyst**  
Training: Data Analysis with Python

**Obtained:** July 2023 - **Expires:** July 2025

**DataCamp Certified Associate Data Analyst**  
Training: Data Analysis with SQL

**Obtained:** June 2023 - **Expires:** June 2025

## ACHIEVEMENTS

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Recipient of the **Employee of the Year award** for four consecutive years at LoveWorld Inc. (2015, 2017, 2019, 2020)