AMAGU NGUUMA

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07039005597

**Contact Address**: Beside Federal Government Girls College Gboko, Benue State, Nigeria.

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**PERSONAL SUMMARY**

I am a graduate with BSc (Hons) Biology (second class upper division). With my passion for academics and zeal towards intra-personal development, I have acquired a Master of Science Degree in Applied Parasitology. I function effectively in Administration, Human Resources, Data Entry, Monitoring/Evaluation and Data Collection/Research. I am proficient in the use of computer, the internet, Microsoft Word and Microsoft PowerPoint as well as statistical analysis.

**SKILLS AND COMPETENCIES**

* Effective interactive communication in English (written and oral).
* Ability to manage time and meet deadlines.
* Proficiency in Microsoft word, Power point and use of internet browsers.
* Excellent in presentations and public speaking.
* Ability to analyze and identify relevant, reliable, and quality information.
* Ability to use office equipment to enter or access information, reproduce and transmit information.
* Interviewing and research administration skills.
* Ability to summarize information in a clear and concise manner.
* Adaptability and flexibility commitment to values and ethics, integrity, reliability, and discretion.
* Administrative, finance management and logistics skills.
* Ability for intra-personal and inter-personal development.
* Self-motivated and innovative with ability to coordinate activities unsupervised.

**WORK EXPERIENCE**

1. **Lecturer** (Commonwealth Malamin College of Education, Gboko, Benue State) 2021 till date.

**Responsibilities**

* Takes lectures in designated courses in the Department of Biology and General Studies.
* Sets examination questions with detailed marking schemes, mark and record same.
* Invigilate examinations.
* Coordinate departmental affairs and keeps documents.

1. **Volunteer** (Federal Government of Nigeria NPower programme at Health Care Center, Tse-Poor, Makurdi Local Government Area, Benue State) 2018 - 2020.

**Responsibilities**

* Conducted malaria and HCT tests.
* Conducted HIV counselling and testing.
* Assisted in filling of child and pregnant women immunization registers.
* Carried out medical outreach in the neighboring rural and remote communities.
* Provided transportation to staff during medical outreach.
* Collated, entered and store medical data.

1. **Principal** (Independence Science Secondary School, Gboko West, Benue State) 2016 – 2017.

**Responsibilities**

* Collected job applications from applicants and invite suitable persons for interview.
* Conducted written and oral interview for job seekers who wanted to work with the school.
* Conducted staff briefing and morning assembly.
* Stood as a bridge between the proprietor of the school and the staff and students.
* Compiled student’s names and scores for registration of external examinations.
* Appointed staff to various positions such as examination officer, disciplinary master, patron/matron of clubs, Dean of Studies.
* Signed the results of all students at the end of the term.
* Approved the list of students nominated by the staff for leadership positions.
* Developed and implemented strategies for the progress of the school.
* Disciplined staff and students who disobeyed the rules and code of conduct.
* Received all mails from the Ministry of Education and other bodies sent to the school and act on them within the appropriate time.
* Registered and oversaw all external examinations for the qualified students.

1. **Class Teacher** (NYSC member at Junior Secondary School Rimawa, Goronyo Local Government Area, Sokoto State) 2015 – 2016.

**Responsibilities**

* Made lesson plans and produced lesson notes for Basic Science and Computer Studies.
* Conducted, marked examinations and compiled results of students.
* Marked attendance registers and completed all class diaries.

1. **Industrial Training** (Myom Hospital Gboko, Benue State) 2013.

**Responsibilities**

* Conducted medical tests as directed by the Head of Department of the hospital laboratory.
* Attended lessons on weekly basis with the Medical Director of the hospital.
* Kept safe all medical records of patients within the laboratory.
* Coordinated all the medical students on Industrial Training in all the sectors of the hospital.
* Attended workshops as approved by the Medical Director of the hospital.

**EDUCATIONAL QUALIFICATIONS**

1. **MSc Applied Parasitology – 2021.**

(Benue State University, Makurdi, Benue State)

1. **BSc (Hons) Biology – 2015.**

(Benue State University, Makurdi, Benue State)

1. **West African Senior School Ceritficate – 2009.**

(W. M. Bristow Secondary School, Gboko, Benue State)

1. **First School Leaving Certificate – 2003.**

(Federal Government Girls College Staff Nursery/Primary School, Gboko, Benue State)

**NATIONAL CERTIFICATES OBTAINED**

1. National Youth Service Corps (NYSC) – 2016.

**PROFESSIONAL QUALIFICATIONS OBTAINED**

1. **PGD Customer Relationship Management (Chartered) – 2016.**

(Institute of Customer Relationship Management)

**POSITIONS SERVED**

1. Students Leader at Myom Hospital Gboko, Benue State - 2013.
2. Local Government Coordinator, NYSC Editorial and Publicity group, Goronyo Local Government Area, Sokoto State - 2016.
3. Secretary of the Electoral Committee, Bristow Alumni Association (BAA) class of 2009 for the December, 2017 election - 2017 – 2019.
4. Chairman of the Welfare and Special Duty Committee of the Bristow Alumni Association (BAA) class of 2009 - 2018 till date.
5. Chairman of the Electoral Committee, Bristow Alumni Association (BAA) class of 2009 for the December, 2019 election - 2019 till date

**AWARDS RECEIVED**

1. Award of excellence by NYSC Editorial and Publicity Group (EPG) Sokoto - 2016.
2. Certificate of service by NYSC Editorial and Publicity Group (EPG) Sokoto - 2016.
3. Certificate of merit by State Universal Basic Education Board, Sokoto State - 2016.
4. Certificate of appreciation by NKST Mission Sokoto State - 2016.
5. Certificate of service by Nigeria Christian Corper’s Fellowship Sokoto State - 2016.

**PROFESSIONAL MEMBERSHIP**

1. Associate of the Chartered Institute of Customer Relationship Management (ACICRM).

**PUBLICATIONS**

1. Nguuma, A. (2020). Isolation and Identification of Bacteria Associated with Suya Sold in Makurdi Metropolis. *Biological reports*. 5(1): Pp10.
2. Amagu, N., Obisike, V. U. and Amuta, E. U. (2019). The KAPP Study of Malaria and its Prevalence amongst Boarding School Students in Gboko Local Government Area of Benue State, Nigeria. *International Blood Research and Reviews*. 10(2): 1-7.
3. Improper waste disposal, open defecation and associated health risks of intestinal helminths in Agase ward, Gboko-South, Gboko LGA, 2018. Under publication.

**PERSONAL DETAILS**

1. **Born:** 6th June, 1991
2. **Sex:** Male
3. **Nationality:** Nigerian
4. **State of Origin:** Benue
5. **Local Government:** Kwande
6. **Marital status:** Married
7. **Hobbies:** Reading, travelling and playing football.
8. **Extra Skills:** Data entry, tailoring and fashion design.

**REFEREES**

1. **Name:** Dr. Abraham Nyianshima Ikparen (JP)

**Address:** Medical Director, Myom Hospital. Along General Hospital road, Gboko, Benue State.

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1. **Name:** Peter Tor Abuul

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1. **Name:** Ornguga, Terlumun Timothy

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1. **Name:** Angwa, Ikpe Dickson

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