**Natalie Darga**

330 Luedtke Ave Racine, WI 53405 | (262) 822-6356 | nataliefleischman@ymail.com

Available: As soon as possible giving a 2-week notice to prior employment

Job Type: Permanent

Work Schedule: Full time

**Professional Summary**

Passionate LPN, with 10+ years of experience in healthcare, that is driven to create a comfortable patient environment with great customer service. Versed in clinical setting experience and exceptional people skills. Professional who is attentive to detail in documentation and chart maintenance. Specialize in coordinating between patients and families to facilitate communication and optimize care.

**Core Qualifications**

* Hardworking independently and as a team
* Accountable
* Professionally manages caseloads
* Highly adaptive
* Dedicated

**Education**

*-LPN Diploma / 2015*

Rochester Community and Technical College

851 30th Ave, SE Rochester, MN 55904

*-Pre-Nursing / Reserve Officers’ Training Corps (ROTC) cadet / Dean’s List / 2011*

Viterbo University

900 Viterbo Dr, La Crosse, WI 54601

*-High School Diploma / 2010*

Century High School

2525 Viola Rd NW, Rochester, MN 55906

**Experience**

***Clement J. Zablocki VA Medical Center***

***500 W National Ave, Milwaukee, WI 53295***

LPN (March 2021-Present) Primary Care- Women’s Health. GS 6. Full time. 40 hours/week.

Supervisor: Melissa Johnston (414) 384-2000 ext 47136

Okay to contact this Supervisor: YES

* Records new and updates medical records and reminders.
* Assist physician with procedures.
* Acquire vital signs, perform lab draws and administer immunizations.
* Assist in the improvement of systems and procedures for the management and processing of controlled and other priority communications including discharge calls and follow ups on procedures.
* Proficient computer, software and data analysis skills.
* Office of Connected Care Quality and Trained (OCC QT) to benefit the CVT clinic/telehealth.
* Assist with on-the-job training for new staff.

***Forefront Dermatology***

***9020 76th St, Suite E, Pleasant Prairie, WI 53158***

LPN (March 2017-March 2021) Full time. 40 hours/week.

Supervisor: Ashley Caldwell (855) 535-7175

Okay to contact this Supervisor: YES

* Maintain and update medical records.
* Acquire insurance authorizations for procedures and medications.
* Explain procedures and payment options to patients (cosmetic vs medical).
* Confirm that all required information and documents are present and complete.
* Contact patients letting them know the outcome of approval or denial of preauthorization requests based on program guidelines.
* Assist in the improvement of systems and procedures for the management and processing of controlled and other priority communications.
* Assist physician with procedures and surgeries.
* Send prescriptions prescribed by physicians.
* Perform lab draws.
* Type plan of care and educate patient.
* Assist with on-the-job training for new staff.

***Pine Haven Care Center***

***210 3rd St NW, Pine Island, MN 55963***

CNA (March 2012-Aug 2015) and LPN (Aug 2015-Jan 2017) Full time. 40 hours/week.

Contact: (507) 356-8304

Okay to contact Supervisor: YES

* Medication administration.
* Medical history assessment.
* Patient status assessment.
* Data entry and retrieval.
* Post-surgical and wound care.
* Hygiene, bathroom and sanitary care.
* Feed, walk and reposition.
* Answer call lights and requests.
* Assist with on-the-job training for new staff.

**Professional Affiliations**

Contracted as a cadet in The Reserve Officers’ Training Corps (RCTC), college-based officer training program from 2010-2011 at Viterbo University. Participated in physical training at 0545 several times a week and attended a leadership course and lab weekly. Skills gained: leadership, responsibility, oral and written communication, planning a problem solving, calmness under pressure and strong work ethic.

Member of Family, Career and Community Leaders of America (FCCLA), an organization that provides leadership development and addresses important personal, family, work and societal issues. Attended and organized meetings and volunteered at nursing homes monthly throughout all 4 years of high school.

**Recommendations**

-Lindsay Van Den Langenberg, LPN- former coworker at Forefront Dermatology and Milwaukee VA

(262)672-1924

VanDenlangenberg.l@gmail.com

-Cassandra Sloan, MA- former coworker at Forefront Dermatology

(262)551-1938

Cassloan039@gmail.com

-Britney Roberson, RN- former coworker at Maple Manor

(507)269-0113

Btroberson@hotmail.com