

# SIawe LEAH EBITOMO

## STUDENT

- I am a hardworking student with the readiness to take on demanding tasks. I am a responsible and orderly person with experience in research, data entry. A Confident young professional with a passion for learning and development.

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## AREA OF EXPERTISE

- Data scraping
- Relationship building
- Data Entry
- Research
- Communication

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## EDUCATION

### UNIVERSITY OF LAGOS

Bachelor of arts, History and Strategic Studies

2019 - Present

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## EXPERIENCE

### RESEARCH INTERN

### ADMINISTRATIVE ASSISTANT

NIGERIAN INSTITUTE OF  
INTERNATIONAL AFFAIRS | *September  
2022-October 2022*

### DATA ENTRY AND ENRICHMENT INTERN

LaunchProspex | *August 2023 -  
October 2023*

- Collected available data on various companies.
- Accurately entered collected data into datasheets
- Conducted routine checks to maintain accuracy of the database.

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## TECHNICAL PROFICIENCIES

- Google Sheets
- Microsoft 365
- Word Processors

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## CONTACT

siawe Leah5@gmail.com

+234-8142149013

11b Louis Solomon Close, Victoria Island,  
Lagos.