

JOSHUA OLAYEMI SAMUEL

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07068671659, 08026166300.

PROFILE SUMMARY

Highly efficient and enthusiastic communicator willing to learn at all times with excellent verbal and written Communication skills and the ability to communicate effectively and professionally with all staff management and clients. Detail- oriented and possess strong interpersonal, organizational, and time management skills. Flexible and hardworking with the drive to succeed. Committed to promoting the highest standards and company values with strong work ethics.

CORE COMPETENCIES

~ Intellectual	~ Communication	~ Operations Management
~ Versatility	~ Research and Analysis	~ Problem solving
~ Administrative Support	~ Time Management	~ Leadership abilities
~ Negotiation	~ Reporting and Documentation	~ Coaching and mentoring

SKILLS HIGHLIGHT

- ~ Possess an active, energetic, and lively personality, with the ability to engage customer interest and attention.
- ~ Proficient use of MS-OFFICE Suite, Excel. PowerPoint, Word.
- ~ Solid, persuasive and genuine communication, facilitation and relationship building skills.
- ~ Experience in support in business initiatives and implementing business development strategies.
- ~ Excellent ability to establish and work to priorities while managing multiple work streams.

WORK EXPERIENCE

ULTIMCRED LIMITED

Adeniyi Jones Ikeja Lagos State.

2021 - date

POSITION: ICT MANAGER

Responsibilities:

Effective Planning: Develop and implement ICT strategies aligned with company goals, including technology roadmaps and future needs analysis.

Infrastructure Management: Oversee the day-to-day operations of the ICT infrastructure, including servers, networks, telecommunications systems, and data storage.

Budgeting and Cost Control: Manage the ICT budget, including hardware and software procurement, maintenance contracts, and vendor negotiations.

Team Leadership: Lead and supervise a team of ICT professionals, providing technical guidance, performance evaluations, and staff development opportunities.

Project Management: Initiate and oversee ICT projects, including system upgrades, implementations, and migration initiatives.

User Support: Provide technical support to end users, troubleshooting issues, resolving queries, and delivering training on new systems.

Vendor Management: Establish and maintain relationships with technology vendors, negotiating contracts, ensuring quality service delivery, and managing

ZIBRONEL GEOSCIENCE KONSULTS

2016 - 2021

Akure, Ondo State.

POSITION: GEOPHYSICIST, TEAMLEAD

Responsibilities:

- ~ Pre-plan projects before going onsite
- ~ Mobilize equipment to the site, feasibility studies, mapping, reconnaissance
- ~ Data Acquisition, processing, and Interpretation.
- ~ Decide on suitable seismic measurement and data-processing techniques
- ~ Take equipment out to various locations around the world and deploy seismometers.
- ~ Observe the reaction of recording equipment to detect irregularities.

DIVINE SUCCESS COMPUTER

2015 - 2016

Oka, Ondo State

POSITIONS: ICT MANAGER

Responsibilities:

- ~ Execute internet task
- ~ Computer maintenance
- ~ Web designing and hosting.
- ~ Staff training

SCHOOLS ATTENDED/QUALIFICATIONS

- | | | |
|---|---|-------------|
| ~ | UDEMY
Python Programming Certificate | 2021 |
| ~ | NATIONAL YOUTH SERVICE CORPS | 2019 |
| ~ | FEDERAL UNIVERSITY OF TECHNOLOGY, Akure
Ondo B.sc Geophysics | 2017 |
| ~ | ST PATRICK'S COLLEGE, Oka Ondo
State Senior Secondary School
Certificate | 2009 |

I.T PROFICIENCY

MS-Office: Word, Excel, PowerPoint

PERSONAL PROFILE

- Sound analytical mind.
- Quick learning ability.
- Excellent presentation and communication skills.
- Self-motivation.
- Team leadership and good Team player.
- Integrity and Honesty.
- Customer service
- Conflict resolution/Problem-solving
- Creative and innovative approach to work and problem resolution

PERSONAL DATA

Marital status: Married

Sex: Male

Nationality: Nigerian

REFEREES:

'Referees are available upon request'