**[Medical Assistant Data Entry](https://www.postjobfree.com/resume/adzuxf/medical-assistant-data-chesapeake-va)**

**Location:**Chesapeake, VA

**Posted:**September 21, 2023

**Contact Info:**

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Job Description (optional) 



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**Resume:**

Erin L Handy

Parksley, VA 23421

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Work Experience

National Certified Medical Assistant

Riverside Health System - Parksley, VA

February 2019 to Present

I room patients, check vital help the provider with any procedures they need. I also can run the front office. I love doing blood draws and giving shots. Medical Receptionist

Eastern Shore Rural Health System - Onley, VA

June 2014 to June 2019

I checked patients in and out for their appointments. I would answer the phones and greet patients. Education

Certification in Medical Assisting

Eastern Shore Community College - Melfa, VA

January 2009 to July 2013

GED

Arcadia High School - Oak Hall, VA

September 1999 to June 2006

Skills

• Experience Administering Injections (4 years)

• Medical Receptionist (10+ years)

• EMR Systems (9 years)

• Phlebotomy (4 years)

• Patient Care (10+ years)

• Laboratory Experience (3 years)

• Office Administration (10+ years)

• Insurance Verification (9 years)

• Vital Signs (3 years)

• Venipuncture (3 years)

• Medical Records (10+ years)

• Medical Billing (10+ years)

• Phone Etiquette (4 years)

• Computer Skills (10+ years)

• Medical Office Experience (10+ years)

• Multi-line Phone Systems (10+ years)

• Triage (6 years)

• Data Entry (6 years)

• HIPAA (10+ years)

• Medical Scheduling (10+ years)

• Epic (10+ years)

• Medical Coding (9 years)

• Microsoft Word (10+ years)

• Order Entry (3 years)

• Transcription (3 years)

• Cerner (3 years)

• Computer Literacy (5 years)

• Caregiving (9 years)

• Restaurant experience (8 years)

• Anatomy Knowledge (8 years)

• ICD-10 (10+ years)

Awards

Employee of the month

November 2019

I was give employee of the month, for going out of my way to help a pt, with a piece of equipment he needed for his oxygen.

Certifications and Licenses

CPR Certification

Certified Medical Assistant