alishia cole

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Using the knowledge I’ve learned throughout my life to change the world one step at a time

# **EDUCATION**

**UNIVERSITY OF CONNECTICUT, STAMFORD CT**

Bachelor of Science, Liberal Arts & Social Science, Expected June 2024

**CAPITAL PREPARATORY HARBOR HIGH SCHOOL, BRIDGEPORT, CT**

Graduated June 2020

**BRANSON SCHOOL ONLINE**

GRADUATED JUNE 2020 as a certified medical assistant

# **EXPERIENCE**

**VOLUNTEER IN-HOME CARE, BROOKLYN, NY** JUN 2018-2019

* Made sure client receives medicine on time
* Ensure their comfortable
* Help them with whatever they need

**AMAZON, NORTH HAVEN, CT**  JUL 2020 - FEB 2021

* Load & Unload Trucks
* Prepare Customers’ orders for Shipment
* Problem Solving

**BURLINGTON, STRATFORD, CT** MAR 2020 - JUN 2020

* Customer Service
* Cashier
* Merchandising
* Organizing clothes & Inventory

**Maximus, NATION WIDE**

**April 2021- Present**

-Take calls

-Schedule appointments

-Prepare clients with the proper Information to be vaccinated

# **AWARDS**

* Empathetic Citizen
* Pillar of Knowledge
* Researcher
* Collaborative
* Journey for Change
* Rotary

# **LANGUAGES**

* English
* Jamaican Creole
* Spanish

# **SKILLS**

* Leader
* Communication
* Multi-tasker
* Microsoft Office
* Highly Organized
* Problem-Solver
* Computer Skills
* Strong Researcher