***CV:*** Madeline M. Wilks, MSN, APRN, FNP-BC

***Contact Details:***

***Email:*** WilksJewel01@gmail.com

***Telephone number:*** 314-532-8661

***Professional Summary of Qualifications***

I am a reliable and ethical health care professional with 24 years’ experience assessing patients health problems, maintaining health records, and initiating care plans. Compassion for my patient is unyielding and I strive to listen to their concerns. I am a devoted team player who commitment is to elevate quality of service in my profession. I am a distinguished communicator, both written and orally, which makes communication with patients, families, and colleagues easier.

***Education***

Master of Science in Nursing 02/2019

Walden University, Minneapolis, MN

Bachelor of Science in Nursing04/2013

Chamberlain College of Nursing, St. Louis, MO

Associate of Science in Nursing12/1999

Florissant Valley Community College, St. Louis, MO

***Professional Licenses/Certifications***

Advanced Practice Nurse Licensure (State of Missouri) - active

Registered Nurse Licensure (State of Missouri) - active

Advanced Practice Nurse Licensure (State of Illinois) - active

Registered Nurse Licensure (State of Illinois) – active

Advanced Practice Nurse Licensure (State of Indiana) – active

Advanced Practice Nurse Licensure (State of Wisconsin) – active

Family Nurse Practitioner – American Nursing Credentialing Center (ANCC) - active

Basic Life Support Certification (CPR) – active

***Practicum***

Completed 144 hours at each site for a total of 576 clinical hours. In each practicum I gained a plethora of knowledge that will help in my advanced role as a family nurse practitioner. For example, proficiency in documenting and performing complete history and physical examinations, review laboratory results identifying abnormalities related to specific disease processes that may require further evaluation or treatment for management and developing working diagnosis to formulate treatment plans for individuals of all ages with acute and chronic diseases processes.

Advanced Practice Care of Adults Across the Life Span

Advanced Practice Care of Patients in Primary Care Setting

Secil Schodroski, APRN, DNP, FNP-C

The Health and Wellness Center

314-722-6555

secilthwc@gmail.com

Primary Care of Adolescents and Children

Dr. Earl Beeks

Beeks Pediatrics and Childs Health

314-567-3232

[earlbeeksmd@sbcglobal.net](mailto:earlbeeksmd@sbcglobal.net)

Primary Care of Women

Dr. Deborah Konkol

Gateway Women’s Health

314-725-4359

dakmd@sbcglobal.net

***Employment History***

**Family Nurse Practitioner**  02/2022 - Present

Somatus Kidney Care

\*Conducts assessments, which may include annual wellness exams via telehealth, patients’

home, and dialysis centers.

\*Document item such as: appropriate chief complaint. All applicable diagnosis, past medical,

family, and social history, review of systems, examinations, medications, allergies, assessment

and plan.

\*Identify diagnoses to be used in care management and active medical management in the

furtherance of treatment.

\*Responsible for coordination of care with primary care providers, specialists and appropriate

ancillary services

\*Make medical referrals as needed for health screening, specialist, testing, and recommendations

for PCP

\*Knowledge of disease diagnosis and prevention.

\*Maintains quality of care standards as defined by the practice

\*Develop treatment plan

\*Impalement a plan consistent with appropriate plan of care

**Family Nurse Practitioner** 06/2021 - Present

Volunteers in Medicine Clinic, St. Charles, MO

\*Perform professional medical services in the examination, diagnosis, care and treatment of

physically ill patients, within the limits of experience and professional training.

\*Provide appropriate patient instruction and/or consultation with family or significant other, as

needed.

\*Record examination, diagnosis and treatment notes, meeting record documentation

requirements. Provide clearly written orders, and be available to nursing staff for direction,

support and clarification of the medical plan of care.

\*Utilize diagnostic and laboratory services as required for quality care; identify those patients

beyond our scope of care, make patient referrals to appropriate specialty services and provide

continuity and completeness of medical care using accepted medical standards of care

\*Determine patient medication needs, and order from sample stock, pharmaceutical companies’

Patient Assistance Program (PAP) and/or the Clinic formulary, prescribing generic drugs

whenever therapeutically appropriate

\*Deliver patient care in accordance with the Americares Free Clinics’ Policies & Procedures,

universal precautions and infection control principles

**Family Nurse Practitioner** (CVS Pharmacy) 02/2021 - 03/2022

US Tech Solutions Inc., Jersey City, NJ

\*Clinical collaboration and oversight of pharmacy colleagues, and technical support via telephone

and video-to-video modalities

\*Provider for up to 20 - 40 CVS pharmacies supervising COVID 19 testing procedures

\*Electronic Medical Record (EPIC) charting and lab order review, signage and closure

\*Deliver results to patients via phone, provide education, and schedule retest as needed

\*Electronic Medical Record (EMR) generated lab result report review, patient outreach, and

results via verbal communication or certified letter publication

\*Partnership with external lab vendors to mitigate missing or overdue lab results

\*Designated as pod champion

**Family Nurse Practitioner (Per Diem)** 12/2020 - 04/2022

Elite Medical Group, St. Louis, MO

\*COVID-19 testing for selected residents in long term care facilities

\*COVID-19 testing for all employees

\*Patient assessments and report abnormalities

\*Follow Centers for Disease Control (CDC) guidelines

\*Adhere to facilities protocol implemented per state and federal guidelines

\*Infection control measures

**Compassionate Care Contact Volunteer** 12/2020 - 03/2023

John Cochran VA Medical Center, St. Louis, MO

\*Assist veteran care recipients, their primary caregivers and their family with coping with the

daily challenges of living with a chronic disease, illness disability or condition of aging.

\*Help the veterans by lending a listening ear rendering clear and sensitive communication

acknowledgement of what the veteran is relaying.

\*Provide personal support to the caregiver and compassionate care to the veteran.

**Staff Nurse (Per Diem)** 08/2020 - 2021

North County Dialysis Center (Washington University) Florissant, MO

\*Supervision dialysis technicians to ensure that dialysis machines and equipment are set up

correctly and according to doctor’s orders.

\*Monitor patients during dialysis treatment to identify any adverse reactions.

\*Preform pre, intra, and post hemodialysis assessments

\*Address patient complaints and or concerns.

\*Promptly notifying attending nephrologist or practitioner of problems that occur during

dialysis.

**Family Nurse Practitioner** (Humana) 08/2020 - 03/2021

MedAsses Staffing, Jacksonville, FL

\*Autonomously conduct in-home assessment on health plan members

\*Obtaining complete past medical history, review of systems, physical examinations, checking

vital signs, medication reviews, dementia, and depression screening (as appropriate)

\*Identify diagnoses to be used in care management and active medical management in the

furtherance of treatment

\*Educate members on topics such as disease processes, medication therapies, health maintenance

And compliance

\*Create treatment plan, referring to primary care provider or other modalities determining

whether higher levels of care are warranted

**Family Nurse Practitioner, Nephrology (Part-time)**  03**/**2020 - 06/2020

Mercy Clinic Washington, Florissant, MO

\*Provided screenings to see if a patient had acute or chronic kidney diseases an essential

method of saving lives and preventing complications due to renal failure.

\*Ordered and taught patients about medically prescribed diets and fluid restrictions.

\*Diagnosed, managed, and evaluated electrolyte and mineral status of patients.

\*Prescribed medications, initiated, and manage patients’ therapy.

\*Ordered and managed patient’s laboratory and diagnostic tests as needed .

\*Rounded in hemodialysis and peritoneal dialysis clinics.

**Staff Nurse Dialysis Department** 05/2017 - 3/2019

BJC Health Systems-Barnes Hospital, St. Louis, MO

\*Initiate renal preplacement therapies intermittent hemodialysis (HD), peritoneal dialysis

(PD) manual and via cycler, continuous renal replacement therapy (CRRT), continuous veno-

venous hemofiltration (CVVH), sustained low-efficiency therapy (SLED), therapeutic plasma

exchange (TPE)

\*Serves as a resource for health care team

\*Monitor the effectiveness of the procedures and troubleshoot when problem arise

\*Proficient in the operation of Fresenius, Phenix, and Braun hemodialysis machines and Baxter

\*Set-up peritoneal dialysis with use of Baxter or Fresenius cycler

\*Monitor water / water room equipment required for hemodialysis treatments

**Nurse Case Manager (Cross Functional)** 04/2015 - 01/2017

Express Scripts, St. Louis, MO

\*Developed the Xyrem REMS Walk A Mile training program

\* Made follow up program and new start patient and readmit program welcome calls

\*Handel Outbound/Inbound calls

\*Enroll patients and prescribers in the Xyrem program and make follow up calls weekly

\*Physician and mid-level prescribers credentialing

\*Report adverse events within 24 hours of the known event

\*Special projects/assignments as needed.

**House Supervisor / Staff Nurse (Per Diem)** 04/2014 - 08/2015

Metropolitan Psychiatric Center, St. Louis, MO

\*Forensic psychiatric population

\*House wide supervision of 14 nursing staff and other departments such as activities, dietary,

security, laundry, and housekeeping

\*Provide leadership, direction, and guidance to staff during the assigned shift

\* Provided primary care to psychiatric patients (nursing unit and emergency room setting)

\*Ensure that organizational and procedures and policies are being implemented

\*Serve as staffing coordinator

**Clinical Nurse (Dialysis)** 07/2013 - 04/2015

Mercy Medical Center, Creve Coeur, MO

\*Administer hemodialysis treatments to patients with kidney disease

\*Communicate procedure details with patients

\*Monitor the effectiveness of the procedure

\*Proficient in the operation of Fresenius hemodialysis machine

\*Set-up peritoneal dialysis cycler for patients on peritoneal dialysis

\*Monitor water / water systems required for hemodialysis treatments

**Clinical Manager** 06/2011 - 06/2013

DaVita Dialysis, Ferguson, MO

\*Supervised 10 professional and 24-30 paraprofessionals staff

\*Adhered to DaVita’s policies and procedures to ensure readiness to meet federal and state

compliance

\*Met with facility administrator regarding budgetary staffing, issues that affect daily

Outcomes, monthly schedules

\*Assisted facility administrator in maintaining goals for Dialysis Quality Improvement

\*Assumed role of facility administration in his/her absence

\*Managed nocturnal hemodialysis, home hemodialysis, and peritoneal dialysis services

**Charge Nurse** 06/2008 - 06/2012  
Fresenius Medical Care*,* Florissant, MO

\*Educated patients, families, and staff

\*Infection control, Anemia manager

\*Collaborated with interdisciplinary team

\*Served as liaison between patients and nephrologist

\*Supervised staff and provided care in a 24 station outpatient clinic for hemodialysis treatments

**House Supervisor / Staff Nurse (Per Diem)**06/2006 - 08/2010

Metropolitan Psychiatric Center, St. Louis, MO

\*Provided primary care to psychiatric patients (nursing unit and emergency room setting)

\*House wide supervision of 36 nursing staff in acute psychiatric center

\*Provide oversight to other departments such as housekeeping, security, laundry, and dietary

\*Serve as Staffing Coordinator

\*Member of discharge planning team

**Staff Nurse (Neurological / Trauma Unit)** 05/2004 - 06/2005

St. Louis University Hospital, St. Louis, MO

\*Provided neurological and trauma care to an average of 6 patients

\*Ensured provision of quality emergency medical care to patient requiring neurological and

trauma care in accordance with physician orders, policies & procedures, and standards of care

\*Educated patients and families about diseases, tests, procedures, and health promotion

\*Discharge teaching and planning

\*Relief charge nurse as assigned

**Charge/ Staff Nurse** 02/2003 - 06/2004

Correctional Medical Services, St. Louis, MO

\*Triaged all prisoners upon arrival to minimal and maximal security

prisons to ensure fit for confinement (Justice Center and Work house St. Louis City, Buzz

Westfall Justice Center, St. Louis County)

\*Assessed prisoners healthcare and service needs

\*Provided primary care to all inmates assigned to the special housing unit, infirmary, general

Population, and responding to emergencies as required

\*Initiated sick call request per protocol based on medical complaints voiced by inmates

\*Collaborated with physicians, correctional officers, and intradisciplinary team regard place of

care for inmates

\* Identified and monitored suicide and/or self-harm risks

**School Nurse**

St. Louis Public Schools, St. Louis, MO 08/2001 - 06/2011

\*Provided care to students with multiple medical, physical, and mental disabilities

\*Case management

\*Created, managed, and maintained student medical records

\*Coordinated and collaborated with community health partners to provide physical exams,

medical treatments, dental care, and education to students, families, and primary care providers

\*Completed required medical reports for the State of Missouri, St. Louis City Health

Department, Asthma 411 program with St. Louis Children’s Hospital, and St. Louis Public

schools meeting deadlines for each

**Staff Nurse** 05/2000 - 05/2002

**(Nephrology /Telemetry /Medical Surgical)**

DePaul Health Center, Bridgton, MO

\*Nurse Preceptor / float nurse (emergency room, ICU, and Sept Down ICU)

\*Participated in admission and discharge planning

\*Provided and directed patient care within the scope of nursing care and operational guidelines

\*Collaborated with interdisciplinary team

\*Assumed charge nurse duties as assigned

**Graduate Nurse** 01/2000 - 05/2000

Futures Nursing Academy

\*As a graduate nurse I was provided rigorous clinical and didactic training through both

extensive classroom and intense clinical training

\*Transitioned to RN role after passing N-CLEX exam

***Affiliations***

Missouri Nurses Association (MONA)

American Nurses Credentialing Center (ANCC)

American Nurses Association (ANA)

American Nephrology Nurses Association (ANNA)

***Awards***

Worldwide Leaders in Healthcare 2021

Outstanding Volunteer Award

Girl Scout Troop 2266 2014

DaVita Dialysis

Shining Star Award 2013

Triple Crown Award 2013

Outstanding Achievement Award

St. Louis Children’s Hospital/St. Louis Public Schools 2005

*References Available Upon Request*