[Co Producer/Coordinator - Timothy Broadus](https://www.postjobfree.com/resume/adyp54/co-producer-coordinator-brooklyn-ny" \t "_blank)  
  
Location:  
Brooklyn, NY  
  
Posted:  
August 05 2023  
  
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PROFESSIONAL SUMMARY  
Very Passionate about Film and the inner workings of how it all functions, with experience at taking direction while improvising, and executing the given task at hand. Good understanding of high-end equipment like distro, scissors lift, and equipment repairs such as light bulb replacement. Ability to work and float in-and-out of various departments in production. Departments including; Camera department, Grip/Gaffer G&E department, Data Wrangling & DIT procedures.  
SKILLS  
● Film crew support  
utility/stagehand/pa  
● Grip experience or G&E. Grip  
setup, and running power  
from various units for power.  
● Collaborations skills, adaptable in  
different areas in film  
● Camera/Lighting manipulation  
● Familiarity with  
equipment in each  
department for efficient  
setup, and assistance to  
others.  
EXPERIENCE  
Art Production Assistant  
The 1619 Project - Executive Producer Oprah  
● Pickup and drop equipment off to and from the set.  
● Decorated the various sets for the producers liking.  
● Ensured the safety of the crew and equipment throughout production. Production Assistant  
“Columbia Business Universal” Internal Recruitment Video  
● Handheld talent hospitality arrangements.  
● Managed all the gear for the week long shoot, pickups, and dropoffs.  
● Conducted logistics for crew, from pickup and drop offs.  
● Also logistics for meals to ensure the production ran smoothly. Camera Operator  
“Pinky Cole Experience” Book Tour  
● Conducted the lead role as cam op for the tour.  
● Ran guerilla-style filming through 5 different states .  
● Executed required shoots, and b-roll for story development.  
● Consistently stayed in communication with the director.  
● Handled numerous tasks by priority, and used my team and their equipment to solve these challenges.  
December 2022  
November 2022  
Grip  
“Children of God” - Director Gio Crisafulli  
● Setup mini boom in tight and confined spaces  
● Maneuver lighting to follow subjects for scenes.  
● coordinated setup and breakdowns for planned shoot  
● Handled all G&E equipment throughout the entire production Best Boy / Grip Gaffer  
“Do You” Shea’s Moisturizer commercial - Director Araeia Robinson  
● Setup 5 varying lighting steps, while configuring and testing.  
● Executed multiple changes to lighting helping the production run smoothing with no delay.  
● Handled the stylized effect being revealed in camera on talent.  
● Provided power for high-end equipment with safety procedures on set with the Distro  
August 2022  
July 2022  
Production Assistant  
“Break my Soul” Beyoncé Free-N-Joy Productions music video  
● Run-and-Gun/ Guerilla method of shooting, improvising in NYC elements  
● Applied safety procedures for set continuity due to extreme weather conditions  
● Fire-watch equipment, vehicles, and talent.  
July 2022  
Grip  
“Don’t Pick Up” - Director Jeremiah Kipp ALPHA MARE FILMS  
● Setup scenes using Nanlite 500 / 300 / 60s fixtures, Litemat and Quasar Tubes.  
● Hand-and-hand the cinematographer achieving multiple looks and maintaining flow of production.  
Production Assistant / 2nd AC  
“Retro Tech Season 3” - YouTube Network  
● Scene markers for 5 scenes resulting in quick setup time..  
● DMX assistant for specialty lighting, and programming.  
● Used varying glass and diffusion.  
July 2022  
July 2022  
Production Assistant  
“ Worst Cooks in America's” - Bright Road Productions  
● Catering and crafty for crew and talent.  
● Equipment pickup/dropoff  
● Cleaning and Striking set  
● Logging receipts  
July 2022  
Production Assistant  
“Jay-Z Interview”- The Springhill Company / Uninterrupted LLC  
● Catering and crafty for crew and talent.  
● Equipment pickup/dropoff  
● Cleaning and Striking set  
● Logging receipts  
July 2022  
Production Assistant  
“Jazzy Jumpers” Ubiquitous  
● Catering and crafty for crew and talent.  
● Equipment pickup/dropoff  
● Logging receipts  
June 2022  
Production Assistant  
“City Confidential” Ep 117 A&E / Propagate Content  
● Assist the Production Manager on set, with guest interviewers  
● Assist set setup digital, studio EQ, and gaffing work  
● Safety protocol for equipment such as fire hazard prevention  
● PA logistics for pickup and travel  
May 2022  
Production Assistant  
“Hair Tales” - Hulu / OWN  
● Equipment pickup/dropoff  
● Working on a 20x20 Ft Rig, the most safe and efficient setup for the series, and to establish the setup for gaffers lighting setup  
● Made deliveries for tight deadlines, for a easy workflow May 2022  
Grip / Gaffer / Production Assistant  
“See No Evil” Season 8 Arrow Media  
● Responsible for driving equipment and crew from New York City to New Hampshire/Vermont  
● Conducted interviews  
● Help stage sets, with lighting set designing, audio  
● Organized media log, file-names, and time code.  
● Equipment setup FS7 & GoPros 9  
● Conducting interviews and working closely with producers Arrow Media May 2022  
Production Assistant  
“Nipsy Hustle Sizzle” - Director One9 The SpringHill Company & Uninterrupted LLC  
● Equipment pickup/dropoff  
● Crew Pickup/Dropoff  
● Crafty for crew & talent  
● Logging receipts  
May 2021  
Production Assistant (In-house)  
Various projects - Pier59 Studios Manhattan, New York  
● Equipment pickup/dropoff (Locations)  
● Assisted in coordinating setups and strikes for 1- 10 studios  
● BTS Cam Op.  
February 2022  
Production Assistant / Stagehand  
“Comedy Without Apology” - Steve Hofstetter  
● Equipment pickup/dropoff  
● Setup utility truss, and heavy production  
● Worked multi-cam operation  
● Assist jib camera operator setup/striking  
December 2021  
Gaffer  
“To The End” - Director Gui Agustini  
● Setup lighting for various scenes  
● Set design and blocking for Cinematographer and lens switch out  
● Setup gimbal, and vest/stabilize  
November 2021  
Producer /Social Media Strategists  
The Empower716 Talk Show, Buffalo, New York  
● Worked closely with the Owner to create structure, theme and tone on production.  
● Create marketing strategies, branding methods and campaigns launches.  
● Managed editing team, implemented systems for task delegation.  
● Made final decisions on camera, lighting, and set design, for production.  
● Executing the necessary look for the intended project. March 2021  
Cinematographer / Editor / Animator  
● Oversaw tone and artistic direction of film products.  
● Translating the story, lighting, shots/lenses to its best visual potential.  
● Worked closely within the sales and marketing team to reach clients that needed solutions, creating new and returning clients.  
April 2021  
EDUCATION  
High School Diploma  
East High School, Buffalo, New York  
May 2011  
Film and Television  
Full Sail University, Winter Park Orlando, Florida

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