DAVID-PETERS TOMILOLA

Resume

**Personal Details:**

DAVID-PETERS TOMILOLA

Home Address: No7 Adewunmi Street Beside Wenby College Off Powerline Silver Estate Idimu Lagos, Nigeria

Nationality: Nigerian

+234-9058759142

[tomilolaaajayi001@gmail.com](mailto:tomilolaaajayi001@gmail.com)

Hobbies: Fashion illustration, clothes making, crafting and Researching

Goal: To represent integrity and fortify the essence of humanity

Professional Summary: A confident, honest customer service personnel with over a year working experience and excellent knowledge of Microsoft office tools procedures. Now looking for a new and challenging position one, this will make best use of my existing and experience and further my experience.

**Education:**

|  |  |
| --- | --- |
| Redeemers University of All Nations,  Ede, Osun State | B.sc. in English 2018 (2014 - 2018) |

**Skills:**

* Knowledge of Microsoft Excel and Word Packages
* Strong Analytical and problem-solving skills
* Quick Learning capacity.
* Excellent verbal and written communication skill
* Workshop management.
* Courier Logistics coordination.
* Strong Multi-tasking abilities.
* Effective time management.
* Ability to own roles with confident and positivity.

**Experience**:

**Customers Service Officer, Kungo Rock Investment, Oregun-Lagos**

* Stock Keeping
* Customer interaction and Follow-up
* Customer Management

**Data and Documentation Officer, First Bank Registrars, Costain, Lagos**

* Data Entry
* Documentation

**Sales Executive, Triumph Stores, Akowonjo-Lagos**

* Stock counting and management
* Excellent customer services

**Certificates and Awards:**

* College of Humanities Inter Departmental Debate, Award of Excellence 2017/2018
* Annual Debate Award of Recognition 2017
* Chartered Institute of Customer Relationship Management - Certified Customer Service Professional

**Political Status/Position Held:**

* Students Sanitation Representative (Redeemer University), 2017-2018
* Brigade Female Commander (Redeemer University), 2016-2018
* Team Member in Naptip and ICT project Work 2016 – 2018

**References:**

Available Upon Request