**TAYE ADEWOLE**

***Project Manager***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Tayeadewole70@gmail.com | +2348102265489 | Institute of police studies Life Camp Abuja |  |  |  |
|  |  |  |  |  |  |

|  |  |
| --- | --- |
| STRENGTH  **Communication and Teamwork**   * Good communication skills that foster teamwork and collaboration   **Project management and Leadership**   * Strong in project management and leadership with a focus on enhancing operational efficiency   Education  Bachelor of Accounting from Obafemi Awolowo University, Ile-Ife, Osun state.   * April 2018 to August 2023   West African Senior School Certificate Examination (WASSCE from Christ Academy, Inisa, Osun state   * September 2013 to June 2016   **TRAINING AND COURSES**   * Project management course from ICBMD * Training on Network engineering for 6 months * Course on cyber security at Utival for 6 months * Customer Service Orientation course. * Fundamentals of human rights.   .SKILLS   * Cyber security, * Gmail * Project management * IAM * Networking | PROFILE  I am a dedicated professional with a robust background in project management and operations, characterized by my ability to lead cross- functional teams and enhance IT infrastructure. With proven skills in managing complex project to completion. I drive efficiency and growth in organizations. My strategic thinking and communication skill ensure alignment with business goals while fostering a collaborative work environment  **EMPLOYMENT HISTORY**  Network Engineer at G.Elias, Abuja  June 2025 – Till date   * **Racking and Powering of Network Devices**: Expertly installed and powered core networking equipment including routers, switches, and firewalls in compliance with best practices for airflow, grounding, and accessibility, contributing to long-term system stability and serviceability. * **Router and Switch Configuration:** Configured Layer 2 and Layer 3 devices to establish robust local area network (LAN) and wide area network (WAN) connectivity, incorporating VLANs, trunking, port security, and interface assignments to meet design specifications. * **Internet Handshake and ISP Integration**: Coordinated with Internet Service Providers to establish and verify external connectivity, implementing proper IP addressing schemes and gateway configurations to ensure seamless internet access and failover readiness. * **DHCP Setup and Network Segmentation**: Deployed and fine-tuned DHCP services to efficiently allocate IP addresses within defined scopes, while implementing VLAN-based network segmentation to enhance performance, manageability, and security across departments and devices. * **Deployment of Network Printers and Workstations**: Installed and connected end-user devices, including printers and desktop systems, verifying network access, resource sharing, and print server configurations for smooth day-to-day operations. * **Routing Protocol Configuration:** Designed and implemented dynamic routing using EIGRP to enable efficient path selection, redundancy, and rapid convergence across internal networks, ensuring optimized data flow and scalability. * **Testing and Documentation**: Conducted comprehensive testing of all deployed components connectivity, performance, failover scenarios—and produced detailed documentation including topology diagrams, IP addressing plans, and configuration backups to support future maintenance and troubleshooting.   Manager at Dtage Limited  March 2025 – May 2025   * **Developed and implemented tailored training and development plans**, resulting in enhanced staff competencies, improved productivity, and a measurable increase in employee engagement and retention. * **Oversaw financial operations and budget management**, achieving significant cost savings through strategic allocation of resources, expense monitoring, and process optimization. * **Improved operational efficiency and ensured full compliance** with company policies and regulatory standards, minimizing risk and enhancing organizational effectiveness. * **Led proactive communication and stakeholder management efforts**, building strong internal and external relationships that strengthened trust, alignment, and service delivery. * **Established and managed comprehensive resolution tracking systems**, effectively addressing and resolving staff and customer complaints, leading to improved satisfaction and service outcomes.   Marketer and Operation Manager at Wysenet Solution Network. Lagos, Nigeria  September 2023 – December 2024.   * **Conducted thorough market research and customer behavior analysis**, enabling the business to align offerings with market demand and outperform competitors in targeted segments. * **Planned and delivered successful multi-channel marketing campaigns**, achieving significant improvements in brand visibility, online engagement, and conversion rates. * **Maintained consistent and compelling brand messaging across digital platforms, print media, and in-person events**, strengthening brand identity and trust with both new and existing customers. * **Optimized operational workflows and marketing execution**, reducing campaign turnaround time and increasing efficiency across marketing and sales support teams.     Key Achievement  **Marketing Achievement at Wysenet Solution Network**   * Designed and executed targeted digital marketing strategies that significantly boosted brand visibility and led to a 40% increase in sales within two years.   **Project Achievement at SEDEFOAD Organization**   * Led the implementation of three large scale donor funded projects each completed on schedule and under budget, impacting over 10,000 beneficiaries   Project Manager at SEDEFOAD Organization Osogbo, Nigeria  September 2016 – March 2021  Key responsibilities   * Develop detailed project plans aligned with the NGO's mission. * Liaise with donors and community leaders for collaboration * Prepare and report on project budgets. * Supervise project staff and volunteers * Implement Monitoring and Evaluation frameworks * Identify risks and develop mitigation strategies * Ensure compliance with organizational policies and donor guidelines. * Contribute to fundraising efforts   Operational Manager at Light Realtor Land And Properties Ile-Ife, Nigeria.  July 2016 – July 20118   * Manage day-to-day property operations including tenant relations * Support sales and leasing teams by streamlining processes * Prepare and manage budget for property operations. * Negotiate and manage service contracts with vendors * Ensure adherence to safety and regulatory standards.   .   * Interests   Traveling and Exploring   * Avid about discovering new cultures and experiences through travel.     **References**   * OLUFEMI OLAOLUWA ATOYEBI   Chief Executive Officer  Light Realtor Land And properties  +234 901 404 7894  [Lightrealtor51@gmail.com](mailto:Lightrealtor51@gmail.com)  Block 8, plot 6, behind NDLEA office Modakeke, Ile-Ife, Nigeria   * CHUKWUEME NNAMDI KELECHI   LECTURER  Osun state University,Nigeria  +234 803 367 6258  [knchukweme@uth-osogbo.org.ng](mailto:knchukweme@uth-osogbo.org.ng)  Department of Radiography,Osun state university Isale Osun, Osogbo |