**[Project Manager Business Development](https://www.postjobfree.com/resume/ady7yw/project-manager-business-little-rock-ar)**

**Location:**Little Rock, AR

**Posted:**August 25, 2023

**Contact Info:**

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**Resume:**

CHRISTINA YOUNG

Little Rock, AR 72034 501.428.4900 christina.de-ann@outlook.com

SKILLS & ABILITIES

Project Management, Gap Assessment Skills, Conflict Resolution, Data Analyst, Business Development, Time, Management, Documentation, Contract Negotiation, Telecommunications Design, Vendor Management, Salesforce, Microsoft 365, Microsoft Azure, Asana, Solar Winds, Active Directory

EDUCATION

3/2020-8/2022

IT Project Coordinator, Denali Water Solutions

·Manage helpdesk SLA and generate weekly report to IT Director.

·Design and implement VOIP site setup for new office locations.

·Managed asset inventory for company laptop and mobile devices, forecasted supply risks.

·Created company policy for asset retention when employees leave the company.

·Created new employees’ profiles in Active Directory, managed licenses permissions and policy permissions.

9/2015-11/2018

Business Analyst, Centene

·Implemented EHR system upgrades during open enrollment processing 10,000+ users, supported technical issues as they arose.

·Created documentation for Operational Standard Procedures to capture lessons learned and support business initiatives through data analysis.

1/2014-8/2015

Project Manager, Westinghouse Nuclear Energy

·Implemented project definitions, ensured schedule and budget met project deliverables, assessed risks, reported to stake holders, project lifespan 6-9 months per project.

10/2008-3/2013

Executive Solutions Architect, Hewlett Packard

·Regional Sales Mangar, Central Plains territory – managing a team of 7 sales executives.

4/2006-9/2008

Technical Applications Analyst, Alltel

·Resolved telecommunications technical issues for cellular clients involving wide array of cross delivery analysis.

·Documented case details, resolution steps in Remedy.

EDUCATION

2006

Bachelor’s Business Administration, Marketing Minor, University of Central Arkansas

2003

Studio Photography & Design, Fashion Institute of Technology, NY