Manuel V Gutierrez.

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210-381-4466

I am a motivated and result-driven professional with several years of proven experience in the healthcare environment. Through versatile knowledge and experience I have consistently excelled in routine tasks while maintaining a positive demeanor lending itself to years of superior customer service and maximum effectiveness.

**Employment:**

DiaHealth Clinic - MEDICAL ASSISTANT

September 6,2022 - Present

Duties: vitals, scribe, draw blood, scheduling patients referrals, screen patients for video call, injection, EMR E-clinical, answer phones, clean and stock rooms, UDS, CPE screening, annual wellness screening, sudscan, covid testing

Consultants In Pain Medicine

March 8, 2022 - June 28, 2022 Medical Assistant

Duties: Stock recovery room ,start Ivs, transport patient from procedure room to the recovery room, monitor vitals,remove Iv's,make appointments,work the C-ARMS, stock and clean room, call patients.

# GreenLeaves Lab

August 18,2021-April 6,2022 Mobile Phlebotomist

Duties: Travel to nursing home to draw blood,gather information from the nurse about patients history.Verifying their identities before drawing blood,Transporting serum onto another tubes,collecting ua,stool sample,looking in the portal maki g sure we get all labs that order.Making sure we stock up supplies before leaving to are route.

# Alpha Lab - Mobile Phlebotomist September 24,2020 – August 2021

Duties: Travel to nursing home to draw blood, gather information from the nurse about patient also

Verifying their identities before drawing blood. Transporting serum onto another tube, collecting

UA, stool sample, looking in the portal making sure we get all labs that order. Making sure we draw up the labs that doctor order. Making sure we get are supplies before traveling,

# SouthwestGeneral Hospital, Phlebotomist May 2020 – July 2020

Duties: Perform procedures involving blood collection, clerical; assist the technologists and technicians in performing laboratory analysis; demonstrate the knowledge and skills necessary to provide services appropriate to age groups according to specific chronological age developmental age, and/or psycho-social maturity.

# Methodist Hospital, EEG/EKG Tech December 2017 – May 2018

Duties: Prepares patient and performs Electroencephalograms, Ambulatory EEG’s, BAER’s, VEP; Edit and prepare test for reading by a Physician; Reports findings or concerns to reading physician for prompt interpretation; Provide compassionate, courteous, friendly, non-judgmental and demonstrate a respect for privacy; Clean and maintain equipment.

# MedicalCenter Lab, Mobile Phlebotomist November 2015 – January 2016

Duties: Perform home visit phlebotomy on home bound patients; Responsible for the collection of blood by way of vein puncture; Dispatch as a Stat or routine lab order at any of the contracted Nursing or Rehabilitation centers throughout San Antonio and surrounding counties; Proper labeling and processing of all samples; transporting specimens to main lab for final testing and results

# PremierPain Consultants, Neurology Tech June 2010 – March 2015

Duties: Patient triage; Phlebotomy; Nurse called; scan documents; make appointments; UDT; Start IV’s; Radio Frequent; Trigger point; work the C-arm; EMR; Referrals; Monitor EKG; Stress test; Set up procedure room and assist the doctor; Prep patient, EEG,

NCV/EMG

# SurgicalPractices, Medical Assistant . January, 2009 – April, 2010

Duties: Patient Triage; Placed wound vac; Refilled medications; Assisted with procedures such as removal of JP-tubes and removal of pigtail catheters

Gonzaba Medica Group Urgent care Medical Assistant

April 2004-July 22004

Triage,set room for procedures,drawblood,woundcare,suture,remove staples injection

Discharge patients,clean room ,sterilized tools,

Audie L Murphy VA Hospital Cath Lab Tech

March 5,2002 – December 2008

Duties: set up procedures room,set up procedures tables with sterilized tools, transport patient to procedures room and out of procedures room,monitor ekg, download documents to a cd, set up for intervention bring in equipment for doctor scrub in with the doctor. Ep study,

**Education/Certifications:**

TeleEmg Training Certificate, 2014 EEG/Neuro Feedback Certificate, 2014

Cardiovascular Technician Certification, 2003 Medical Assistant Certification, 2002

EKG/Phlebotomist Certification, 2000