**Ashleigh Francis**

Email: ashleighfrancis64@gmail.com Cell phone: (718) 902-5690

**EDUCATION:**

**Master of Physician Assistant Studies** December 2023

Sacred Heart University, Fairfield, CT

GPA: 3.8

**Bachelor of Arts in Biology** May 2018

CUNY Lehman College, Bronx, NY

GPA: 3.9

**LICENSURE:**

**National Commission on Certification of Physician Assistant** Expected December 2023

**Physician Assistant Licensure** Expected December 2023

**EMERGENCY MEDICINE CLINICAL EXPERIENCE**

**Emergency Medicine Rotation** Jul 2023 – Aug 2023

North Central Bronx Hospital, Bronx, NY

* Performed focused history and physical exams on adult patients
* Analyzed labs, interpreted diagnostic images, communicated with nurses, physician assistants, and physicians.
* Performed and assisted in IV placements, pelvic exams, ultrasounds, laceration repairs, wound care, casting/splinting, and abscess incision and drainage.

**Envision Physician Services** Oct 2018 – Oct 2020

Montefiore New Rochelle Hospital

Medical Scribe

* Recorded and accurately documented patient’s history of present illness, medical history, physical exam, procedures, findings, and diagnosis
* Accompanied providers in exam rooms for documentation and medical dictation
* Facilitated communication between the provider and medical team
* Retrieved data for health provider’s review such as labs, radiology reports, and medical records

**CLINICAL EXPERIENCE:**

**Orthopedics Rotation** Oct 2023 – Nov 2023

Stamford Hospital, Stamford, CT

**Pediatrics Rotation** Aug 2023 – Sept 2023

Middletown Medical, Circleville, NY

**Cardiology Elective Rotation** May 2023– Jun 2023

Bridgeport Hospital, Bridgeport, CT

**Master’s Capstone Thesis** Apr 2023– May 2023

Sacred Heart University, Stamford, CT

**Family Medicine Rotation**  Mar 2023 - Apr 2023

Larchmont Family Medicine, Larchmont, NY

**Primary Care Rotation** Feb 2023 – Mar 2023

Srinivasa Adapa Medical Office, Bronx, NY

**General Surgery Rotation** Jan 2023 – Feb 2023

Good Samaritan Hospital, NY

**OBGYN/Women’s Health Rotation** Nov 2022 – Dec 2022

North Central Bronx Hospital, Bronx, NY

**Mental/Behavioral Health Rotation** Oct 2022 - Nov 2022

Stamford Hospital, Stamford, CT

**Internal Medicine Rotation** Aug 2022 – Oct 2022

Danbury Hospital, Danbury, CT

**RELEVANT EXPERIENCE:**

**Srinivasa Adapa Medical Office**

Medical Scribe/ Medical Assistant Mar 2021 – current

* Prepared and assembled medical record documentation/charts for the provider
* Performed multiple clerical duties and tasks to improve provider productivity and workflow
* Administered subcutaneous and intramuscular immunizations/vaccines
* Assisted physicians with minor procedures and ensures patient and safety throughout the process

**CityMD**

Medical Scribe/ Medical Assistant Jul 2019 – Mar 2021

* Facilitated any necessary diagnostic tests such as COVID-19 tests, EKGs, urinalysis, strep test, and influenza test
* Assisted providers with basic patient care and medical procedures
* Recorded patient’s vital signs, medical history, history of present illness, physical exam, and procedures
* Collected blood from patients for various types of lab work and processed specimen

**CERTIFICATIONS:**

**Basic Life Support (BLS) Certification**

American Red Cross

March 2022 - present

**Advanced Cardiovascular Lift Support (ACLS) Provider Certification**

American Heart Association

June 2022 - present

**SKILLS:**

**Technical Skills:** IV placement, venipuncture, injections (IM/SQ), wound care, wound dressings, wound closure, incision and drainage, sterile technique, arterial blood gas (ABG) interpretation, capillary blood sugar, X-ray interpretation, EKG interpretation, medication management, splinting, casting, urinary bladder catheterization, urinalysis, bedside ultrasound

**Computer:** Experience with various Electronic Health Record Systems: Meditech, EPIC, EClinicalWorks