

Paul Samuel

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Professional summary

I am an hardworking, highly motivated professional eager to lend combined knowledge and skills to enhance business performance. Operates well in both individual and team capacities, leveraging seasoned work ethic to quickly adapt to different processes and drive company objectives. Resourceful and results-driven with a passion for growth and efficiency to meet company needs and increase service value.

I am also Seeking to utilize excellent communication, interpersonal, and organizational skills to complete tasks. Reliable with a good work ethic and the ability to quickly adapt to new tasks and environments.

Experience

Social Media Manager

Alyce ice / 2019- 2020

- Organized all social media post and approved all content to be posted
- Engaged with readers and clients online
- Help to produce compelling written and visual for various platforms
- Ensured all content align with organizational mission and vision
- Created engaging content for multiple social media platforms such as Twitter Facebook and Instagram
- Utilized Facebook and Instagram to promote product, service and content

Writer

Department of Public Administration 2019 - 2023

- Adjusted tone and content to reach a wide audience
- Followed detailed guidance for how to structure, research and write articles
- Used string grammar and research skills to craft well written mistake free articles.

Sales Representative

Brownson Bar 2016- 2019

- Maintained records related to sales for store management
- Developed and maintained a strong relationship with client to ensure customer satisfaction
- Organized client visit, presentation, product demonstration and trade shows
- Recommended product and services based on customer's feedback

Education

High School

2009

- Pinn-magaret secondary commercial school (SSCE)

University of Calabar

2018-2023

- Bachelor of Science, Public Administration
- GPA: 3.65

Skills

- Photoshop
- Microsoft word
- Microsoft Excel
- Communication Skill
- Problem-solving
- Creativity
- Time Management
- Writer

Referees

- Mr Brown udefe - 0808 998 0866