Brittney Legarreta

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Summary

An experienced medical assistant adept at anticipating needs; making effective adjustments to schedules, materials and workflow. Ready to bring expertise in many diverse areas in the medical field with [4] years' experience to company needing a hands-on, knowledgeable and resourceful approach.

Skills

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| * Prepping Charts * Medical Biller & Coder * Leadership Skills * Submitting Referrals * Vital Skills | * Urinalysis * Injections and Immunizations * Blood Draw Skills * Electronic Medical Records * Performing EKG |

Experience

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| Dr. William F. Baker & Associates | Bakersfield, CA  Medical Assistant / Internal Medicine Vein Thrombosis Specialty  *09/2018 – 01/2020*  Bakersfield Family Medical Center / CCPN |Bakersfield, CA  Medical Assistant / General Medicine  *03/2016 – 07/2017*  Accelerated Urgent Care |Bakersfield, CA  Medical Assistant / Urgent Care  *02/2016 – 10/2016*  Primary Care Physician |Bakersfield, CA  Medical Assistant / Clinic (Externship)  *03/2016 – 07/2017*  Central Cardiology Medical Clinic |Bakersfield, CA  Medical Biller Coder / Internal Med Cardiology  *07/2013 – 01/2014* | * Scheduling appointments and follow ups; process patient referrals, patient insurance information. * Called in Stat Blood work to labs, performed and tested culture test and viral swab. * Followed with patients regarding lab results and prescription changes ordered by prescriber. * Called and faxed prescription changes from doctor. * Customer service management. * Diagnose coding, procedure coding, billing management and authorizations. * EMF on Eclinical, NectGen and practice velocity. * Perform vitals, room patients, record patient medical history, prepare administered injections, EKG, urinalysis, testing, set up wound care, prepare injections for flu, antibiotics, testosterone, steroids and tetanus * Performed breathing and spirometry testing. * Performed blood draws, prepared required, forms for labs manually and electronically. * Performed strep test, flu test and RSV testing. * Stocked all rooms of all inventory room supplies, medications and orthopedic supplies. * Assist patients in putting on halter monitors along with instructional use. * Made sure DOTE where stocked with proper inventory, sanities’ rooms and instruments. |

Education and Training

Kaplan College | Bakersfield, CA

Medical Assistant Program

Bakersfield Adult School | Bakersfield, CA

Medical Billing/Coding Program

Bakersfield Adult School | Bakersfield, CA

Certified Nurse Assistant Program

Certifications

* Certified Nurse Assistant
* CPR Certified
* HIPPA Certified
* Certified Nurse Assistant