Brittney Legarreta

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Summary

An experienced medical assistant adept at anticipating needs; making effective adjustments to schedules, materials and workflow. Ready to bring expertise in many diverse areas in the medical field with [4] years' experience to company needing a hands-on, knowledgeable and resourceful approach.

Skills

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| * Prepping Charts
* Medical Biller & Coder
* Leadership Skills
* Submitting Referrals
* Vital Skills
 | * Urinalysis
* Injections and Immunizations
* Blood Draw Skills
* Electronic Medical Records
* Performing EKG
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Experience

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| Dr. William F. Baker & Associates | Bakersfield, CAMedical Assistant / Internal Medicine Vein Thrombosis Specialty *09/2018 – 01/2020*Bakersfield Family Medical Center / CCPN |Bakersfield, CAMedical Assistant / General Medicine*03/2016 – 07/2017*Accelerated Urgent Care |Bakersfield, CAMedical Assistant / Urgent Care*02/2016 – 10/2016*Primary Care Physician |Bakersfield, CAMedical Assistant / Clinic (Externship)*03/2016 – 07/2017*Central Cardiology Medical Clinic |Bakersfield, CAMedical Biller Coder / Internal Med Cardiology *07/2013 – 01/2014* | * Scheduling appointments and follow ups; process patient referrals, patient insurance information.
* Called in Stat Blood work to labs, performed and tested culture test and viral swab.
* Followed with patients regarding lab results and prescription changes ordered by prescriber.
* Called and faxed prescription changes from doctor.
* Customer service management.
* Diagnose coding, procedure coding, billing management and authorizations.
* EMF on Eclinical, NectGen and practice velocity.
* Perform vitals, room patients, record patient medical history, prepare administered injections, EKG, urinalysis, testing, set up wound care, prepare injections for flu, antibiotics, testosterone, steroids and tetanus
* Performed breathing and spirometry testing.
* Performed blood draws, prepared required, forms for labs manually and electronically.
* Performed strep test, flu test and RSV testing.
* Stocked all rooms of all inventory room supplies, medications and orthopedic supplies.
* Assist patients in putting on halter monitors along with instructional use.
* Made sure DOTE where stocked with proper inventory, sanities’ rooms and instruments.
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Education and Training

Kaplan College | Bakersfield, CA

Medical Assistant Program

Bakersfield Adult School | Bakersfield, CA

Medical Billing/Coding Program

Bakersfield Adult School | Bakersfield, CA

Certified Nurse Assistant Program

Certifications

* Certified Nurse Assistant
* CPR Certified
* HIPPA Certified
* Certified Nurse Assistant