**Omagwu, Mercy Ojochide**

Address: No4, Ameh DD street, Mararaba, Abuja

Email: pardonne993@gmail.com;

Tel: 08160499396, 09056119062

**CAREER OBJECTIVE**

To find a position to meet my competences, skills, education and experience, and work with existing staff and facilities to meet organizational objectives and achieve managerial goals and target. I am highly reliable and hardworking with a desire to always stand out, organized, excellent at inter-personal communication and a creative problem solver.I look forward to working in an organization where I can further develop myself professionally. I will work hard to ensure that the goals of the organization are achieved.

**CORE COMPETENCIES**

* A fast learner; able to adapt to changes, think logically and outside the box
* Exemplary charismatic leadership qualities and discipline
* Exceptional time management skills with ability to work independently
* Excellent communication skills, both written and verbal
* Proficiency in the use of the internet, and Microsoft Office Packages
* Excellent team working ethics
* Ability to work under pressure.

**WORK EXPERIENCE**

* Field agent at Abuja Electricity Distribution Company, Gwarinpa, Abuja.
* Answering calls, taking messages and handling Correspondance.
* Organizing meetings (taking Minutes)
* Managing Databases
* Front desk officer
* Auditor at Lavista Fries

**Bafas…..**

* Sales representative February– September, 2021

**EDUCATION**s

▪️Kogi State University, Anyigba, Kogi state

 B.Sc. in Animal production. **(2014 2019)**

▪️Living Stone Excellent School, Anyigba, Kogi state.

 West African Senior School Certificate Examination (WASSCE. **(2009-2014)**

▪️ Grace Christian Academy

 First School Leaving Certificate **(2002-2009)**

**PROFESSIONAL AFFILIATIONS/MEMBERSHIP**

* NYSC Marshal Band, Nassarawa Chapter **2020**

**PROFESSIONAL CERTIFICATIONS**

* Leadership Masterclass at the GOTNI LEADERSHIP CENTER  **2021**
* Diploma in Baking and Confectionery Managment **2019**
* Diploma certificate in Computer structured/visual programming and Data processing.

**2015**

* National youth service corps **2021**

**LEADERSHIP EXPERIENCE**

* Class president at the GOTNI leadership center, Jabi, Abuja.

**PERSONAL DATA**

**Date of Birth**: 14th February, 1996

**Gender**: Female

**Marital Status**: Single

**Religion**: Christianity

**Nationality**: Nigerian

**State of Origin**: Kogi State

**Local Government Area**: Dekina

**Languages**: English and Igala

**Hobbies**: Listening to Music, Travelling, Meeting new people, and Researching

**Referees:** Available on Request