

Loyda Pereira

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Summary

Dedicated Medical Assistant skilled with technical, clerical and patient support. Strong interpersonal communication with talent effectively dealing with patients and staff alike. Detailed understanding of medical sector and regulatory obligations concerning it.

Skills

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| · Ability to maintain good coordination while serving orders quickly  · Advanced knowledge of food and advanced knowledge of beverages  · Excellent ability to communicate clearly, concisely, and openly in all verbal and written interactions  · Have a good knowledge of and passion for drinks and spirits  · Supervisory role experience  · Strong organizational skills and demonstrated ability to multi-task  · Prioritizing time in a fast-paced work environment | · Adaptability to change  · Bilingual   * HIPAA compliance * Venipuncture and phlebotomy * EKG set up and monitoring * Vital sign monitors * Medical terminology |

Experience

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| Cuba Libre Restaurant and Rum Bar | Washington, DC  Lead Bartender  *01/2011 - Current* | · Developed excellent customer relations.  · Drive team to reach 100%+ daily sales goals.  · Educated and trained 14-member bar staff in proper mixology trait.  · Responsible for the bar, ensuring all cash is counted and deposited.  · Follow OSHA compliance.  · Awarded top performer for 3 quarters.  · Assess customer's needs and preferences and making appropriate recommendations.  · Restocking bar supplies and alcohol inventory.  · Comply with all food and beverage regulations.  · Developed, implemented and managed business plans to promote profit. |

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| LP Cleaning Service | Germantown, MD  Owner  *03/2015 - 09/2017* | · Oversaw daily, weekly, and monthly scheduling for 10 employees.  · Processed payroll.  · Trained employees to inspect and maintain all lighting fixtures, wash baseboards, and clean under furniture.  · Handled customer concerns.  · Completely organized, cleaned, and sanitized homes.  · Responsible for make sure all equipment needed to complete tasks were loaded onto vehicles and were in working condition.  · Insured client's needs were met.  · Maintained high standards of cleanliness of all 20 homes. |

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| Uncle Julio's Restaurant | Arlington, VA  Server/Manager, Project Management Office  *03/2008 - 12/2010* | · Revamped marketing strategy, triggered 55% sales growth.  · Improved efficiency, sequence of service, order expediting and table-turn times in all dining outlets to achieve a 19% gain in daily covers served.  · Increased employee satisfaction by 23% while cutting staff turnover.  · Partnered with bartenders to create and introduce signature cocktails and gourmet appetizer menu.  · Developed weekly budgets that served to guide the restaurant operations and monitor operations.  · Responsible for opening and closing the cash register.  · Correctly calculated inventory and ordered appropriate supplies. |

Education and Training

Metropolitan Institute of Health And Technology | Lorton, VA

Some College (No Degree) in Clinical Medical Assistant, EKG Technician, CPT

Certifications

* BLS/CPR/Blood Boren Pathogen and FirstAid - June 1, 2021 - June 1, 2023
* Injection Training