



# WENDY ALMONTE CABRERA

Passport No. SG12457

ID No. 031-0427019-8



+1 849-867-7827



[wend97@gmail.com](mailto:wend97@gmail.com)



C / 19 Peatón 3-C # 37, Gurabo  
Santiago 51000  
Dominican Republic

## Objectives

To further develop more skills professionally and personally. Acquire experience in other areas of my personal and professional interest, as well as new knowledge that can be implemented in any goal and apply the already known ones.

## Experience

2012-Present

### *Social media manager*

- Virtual Personal Assistant, Spanish-English-Spanish Translator, Social Networks and blogs Management, SEO. Articles W riter for blogs and social media.

### *Freelance*

2010-2020

### *Financing Consultant*

- Dominican Republic and the Caribbean Representative (Commission Income)

*South Pacific Funds & Commerce Limited SRL*

2009-2010

### *Sales representative*

- Dominican Republic Representative

*Export ConsortiumAmeur International (Spain)*

2005-2009

### *Reservations and Sales Director*

- Hotel Reservations and Air Tickets Management

*Prestigio Tours - Travel Agency*

2002-2005

### *Reservations and Sales Customer Service*

- Hotel Reservations and Air Tickets Agent

*Gómez Tours - Travel Agency*

## Skills and Interests

Writing, Reading, Social Communication, Film and Tv Production, International Business, Investments and Financing, Real Estate, Travels and Hospitality, Music, Fashion and Beauty, Wellness, Pilates, Yoga.-

## Education

2004

Santiago, Dominican Rep.

*Pontificia Universidad Católica Madre y Maestra*  
Computer System Engineering

1998

Santiago, Dominican Rep.

*Instituto Politécnico Femenino Nuestra Señora de las Mercedes*

▪ Technical Secondary Studies  
(Commercial-Accounting Secretary)

## Others studies

▪ *TV and Publishing Production Workshop. Teleuniverso Channel, 2012.*

▪ *Oratory and Writing Workshop. Autonomous University of Santo Domingo -UASD, 2010*

▪ *Conversational English. European Academy, 2009*

▪ *Network Systems Management Workshop. Centro Computacional del Cibao, 1999.*

▪ *English. Free Way Language Institute, 1999.*