**[Financial Data Customer Care](https://www.postjobfree.com/resume/ad0ain/financial-data-care-toronto-on-canada)**

**Location:**Toronto, ON, Canada

**Posted:**October 10, 2023

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437-231-1970

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**Resume:**

Education

Experience

SEPTEMBER 2021 –

NOVEMBER 2022

TRINITAS FOUNDATION

Developing and sustaining solid relationships with the foundation’s stakeholders and partners.

Providing insight into program development and competitive positioning.

Analyzing financial data and developing effective strategies to reduce foundational costs and increase donations. Conducting research to identify new partners and

sponsorship opportunities.

Collaborating with other executives to determine the most viable, cost-effective approach to pursue new opportunities and partners.

Meeting with potential sponsors to present foundations potential and negotiate partnership.

BUSINESS

DEVELOPMENT

MANAGER

ASUELIMEN EHIKIOYA BEST

Address: 124 Corinthian Boulevard,

Scarborough Ontario.

Email: copyehikioya@gmail.com

Phone: 4372311970

Sex: Male

Nationality: Nigerian

UNIVERSITY OF PORT HARCOURT, NIGERIA.

B.Sc. in Geology (Second Class Honors)

BAPTIST HIGH SCHOOL, NIGERIA

West African Senior School Certificate Examination (WASSCE) VINLY WINDOW DESIGN

Address: 76, Signet drive, North York, Toronto

Prepare all the supplies and equipments needed for production.

Management and maintenance of equipments needed for production.

Unloading and loading equipments for production.

Inspecting and monitoring the measurement specifications for manufacturing.

Painting of finished goods for distribution.

PRODUCTION

ASSISTANT

MAY 10, 2023 – TILL DATE

September 2019/

AUGUST 2021

WATERCREST INVESTMENT LIMITED

Setting goals for performance and deadlines in ways that comply with company’s plans and vision

Organizing workflow and ensuring that employees

understand their duties or delegated tasks

Monitoring employee productivity and providing

constructive feedback and coaching

SUPERVISOR

JULY 2018 AUGUST

2019

UNION BANK OF NIGERIA, AMUWO LAGOS

● Manages daily workload of appointments, client calls and service follow-ups.

● Assess successes and failures to develop plans and strategies for sales improvement.

● Devised sales strategies that increased

● Promotes sales of bank services

DIRECT SALES

AGENT

FEBURARY 2017- MAY

2018

CANON NIGERIA

Responsible for taking or canceling orders, and obtaining details of customer complaints.

Keep records of interactions and transactions of customer; keeping record of details of customer complaints, inquiries, and comments.

Process orders, applications, and forms.

Render administrative support to other customer care team members when the need arises, or as instructed.

Follow up customers and their complaints; ensuring that customer’s requests are attended to accordingly.

SALES/CUSTOMER

SERVICE

EXECUTIVE

MAY 2015 -

JUNE 2016

CIVIC EDUCATION/SOCIAL STUDUES TUTOR (NYSC), JIGAWA STATE

● Taught Sections of the Junior Secondary School wrote and compiled lesson notes for the term.

● Set test and examination questions, marked and

compiled test and examination results.

NYSC (TUTOR)

SKILL

COMPUTING Microsoft

CERTIFICATION TRANING IT essentials, Cisco Networking Academy PROJECT MANAGEMENT.

• Sales expertise.

• Oral communication skills, Writing skills, and Strong analytical initiative.

• Interpersonal skills and Teaming skills.

• Customer service.

LANGUAGE English, Yoruba, Esan

REFEREES

Available on request