Okikiola **SAKA**

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 25 Adeolu Street, Lagos, Nigeria

 sakaokikiola@gmail.com

 SKILLS

 **Spoken Languages** English, Yoruba, Turkish

 **Tools** MS Office (PowerPoint, Excel, Word, Outlook), CorelDRAW

 **Soft Skills** Teamwork, Delegation, Problem-solving, Creative thinking



 WORK EXPERIENCE

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| **Mar 2022** | **Associate Digital Marketing Intern, NeoDocto Inc** |
| **- Present** | * Took the NeoDocto Digital Marketing Expert course worth $1500
 |
|  | * Did assigned tasks on social media trends via LinkedIn, Twitter and Facebook
 |
|  | * Did assigned tasks on email marketing
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| **Jan 2022** | **Assistant General Secretary, Ilorin University Medical Students’ Association (ILUMSA)** |
| **- Present** | * Assisted the General Secretary in his duties
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|  | * Deputized for the General Secretary in his absence
 |
|  | * Released monthly infographics report to acquaint our members on the state of the association
 |
|  | * Co-organized the ILUMSA Pre-clinical Career Masterclass alongside the Ex-officio Pre-clinicals. The programme had in-attendance about 200 students
 |
|  | * Effectively worked with the General Secretary in releasing the First Quarter Comprehensive Result of our administration
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| **Oct 2019** | **Class Representative, University of Ilorin Medical Class of 2025** |
| **- Present** | * Ensured effective day-to-day running of the class
 |
|  | * Constituted a class delegation team saddled with the responsibility of managing the responsibility of managing the class affairs in various areas
 |
|  | * Sent nuggets to my classmates before, during and after exams
 |
|  | * Got the first-ever class-owned Public Address System (PAS) in the University of Ilorin to aid lecture delivery
 |
|  | * Compiled Computer-based Test (CBT) questions for pre-medical year courses to aid exam preparation and for future medical classes
 |
|  | * Started the daily class colloquium where different classmates teach different topics to other classmates
 |
|  | * Ensured the creation of a revenue reserve that could be accessed when in need of emergency funds for the class
 |
|  | * Organised “The Hangout 1.0”, a social end-of-the-academic-year event and it had in-attendance over 60 students
 |
|  | * Organised “The Hangout 2.0”, a social end-of-the-academic-year event and it had in-attendance around 50 students
 |
|  | * Sent relevant online courses to my classmates via the Academic Secretary to aid their personal growth and professional development
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| **May 2022** | **Content Writer, College Aftermath** |
| **- June 2022** | * Wrote 2 articles daily on college and post-college topics
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|  **July 2020** | **Social Media Manager, Oli Health Magazine Organization-West Africa** |
| **- Dec 2021** | * Managed all the social media platforms assigned to me
 |
|  | * Ensured prompt online posting of all the organization’s local and international activities
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|  **Feb 2020** | **Social Media Manager, University of Ilorin Medical Class of 2025** |
| **- Aug 2020** | * Managed the social media accounts of the class pending the appointment of a substantive Social Representative for the class
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EDUCATION/CERTIFICATIONS

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|  **2019** | **Bachelor of Medicine and Bachelor of Surgery (MBBS)**, University of Ilorin |
| **- 2026** | Awards/Activities: College Fresher of the Year, 2021 | Member, Ilorin University Medical Students’ Association (ILUMSA) | Member, Nigerian Medical Students’ Association (NiMSA) | Member, Federation of African Medical Students’ Association (FAMSA) |

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| **2022** | **Social Media Marketing,** eMarketing Institute |
|  | Courses: Social Media Marketing |

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| **2022** | **The Fundamentals of Digital Marketing,** Google Digital Garage |
|  | Courses: SEO, Social Media Marketing, Display Marketing, Email Marketing, Web Analytics |

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| **2022** | **Research Writing in the Sciences,** INASP |
|  | Courses: Literature Review, Ethics of Research, Writing Research Papers, Publishing Research Articles |