**[Internal Audit Manager Finance](https://www.postjobfree.com/resume/adzlp2/internal-audit-manager-jersey-city-nj)**

**Location:**Jersey City, NJ

**Posted:**September 10, 2023

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**Resume:**

Shyamalendu Das Mahapatra, CMA

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Email:- sdasmaha@gmail.com, Contact – No 973-902-9149.

RELEVANT BUSINESS EXPERIENCE

Accounting professional with extensive experience in Financial Accounting, Manufacturing and Cost Accounting, Internal Audit, Payroll, and System Integration. Expertise in contract negotiation, income and expenditure budget, variance analysis, product costing and short and long-term capital financing.

•As a Manager of Accounting and Finance, oversaw revenue recognition, purchase, accounts receivables, accounts payables, accounting of fixed assets, invoicing, PO, reconciliation of vendor’s ledgers, balance confirmation, adjustment of material in transit, return inward, return outward, Credit note, Debit note, and vendors payments. Assisted with Lease accounting, amortization of leasehold improvement, inter-unit transactions, and bank and credit cards (including charge back & disputes) reconciliation.

•Setup and ran payroll and payroll tax return. Executed weekly, bi-weekly, and monthly payroll for various clients following their terms and conditions and filing of quarterly return-941 & NYS -45/NYS-1-Withholding Tax and fourth quarter annual return. Conducted online compliance for worker’s comp, SDI and PFL, and UI audit from state and insurance agency and compliances. Issued W-2, 1099 form filings. Paid wages and Income tax through ACH/Paycheck/EFTPS.

•Calculated Gross Sales, Taxable Sales, Non-Taxable Sales, and Exempt Sales accordingly to filling the online sales tax return for Monthly ST-809, Quarterly for Monthly ST-810, Quarterly ST-100, and Annually ST-101 including final return. Performed sales tax including an application for a Certificate of Authority, Certificate of Consent, Certificate of Dissolution, payment of advance sales tax, and compliance of Withholding Tax and Corporation Tax.

•Reviewed and filed income tax returns for various clients such as Individual, Fiduciary, C-Corporation, S-Corporation, Partnership, LLC, and Non-Profit Organizations as applicable to IRS Income Tax forms such as 1040, 1041, 1120, 1120S, 1065, 990, and filings of amendment return/extension return. Replied to IRS for their notices. Prepared federal and state estimated tax payments.

•Prepared regular cash flow, bank reconciliation, and journal entries. Reviewed general ledgers, variance analysis, preparation, and consolidation of financials per GAAP and IFRS. Submitted financial to the CPA/Auditor. Assisted with PPP Loans, SBA loans, application for PPP Loan forgiveness, and prepared financials for Line of Credit and compliances. Prepared and reconciled inter-companies and inter-unit accounts periodically. Prepared revenue and expenditure budgets.

•Assisted with materials management including fixation of direct material issue price for production, valuation of inventories, WIP, LIFO, FIFO, and Average Method adjustment of LCM for obsolete, damaged inventories. Provided support for procurement and contract negotiation through the tendering process. Experienced in import, export, and foreign letter of credit.

•Analyzed and reviewed data for cost-benefit analysis of cost/profit center, products, and monthly, quarterly, and annual closing of accounts. Conducted periodic Internal Audits of the core business areas to ensure and validate all internal control and policies were in place. Prepared an audit report for internal management and external agency.

INDUSTRY EXPERIENCE

Manufacturing Industries,

Education For-Profit Schools

FUNCTIONAL EXPERIENCE

General Ledger

Balance Sheet, P&L, COGS

Cash Flow

Cost Accounting, COGM, Standard Costing Application.

Variance Analysis

Accounts Receivable & Account Payable

Operational Accounting

Accounting Transformation

Payroll & Payroll Tax return

Internal Audit

System Integration

Budgeting

Capital Financing

Contract Negotiation

Tax

GAAP IFRS

TECHNOLOGY EXPERIENCE

QuickBooks(Desktop & Online)

SAP, Oracle

MS Excel

UltraTax

Payroll Software’s (Intuit &

Accounting World)

CERTIFICATIONS

Institute of Cost Accountants of India (ICWA/CMA)

EDUCATION

Calcutta University

Bachelor of Commerce

Pursuing CPA

Shyamalendu Das Mahapatra, CMA

RELEVANT CAREER EXPERIENCE

Sollers College, Sollers Inc. Orbit Beyond Inc. 2018 – March-2023

Manager – Accounts & Finance

Braj Aggarwal CPA, P.C. 2017 – 2018

Accountant

Hindustan Paper Corporation LTD 1998 - 2017

Senior Manager Finance/Head of Finance (Factory)

Manager Finance

Deputy Manager Finance/Internal Audit

World Wild Fund for Nature, Calcutta Silk Manufacturing Company Prior to 1998

LTD

Senior Accountant, Cost Accountant