**JERRY JOSHUA YEBBI**

*P.O.BOX 115, NEW TESTAMENT MINISTRY. KPANDO*

*Phone: +233541220544 or +233207175486*

*E-Mail:* [*excellentjerry1apex@gmail.com*](mailto:excellentjerry1apex@gmail.com)

**PERSONAL INFORMATION**

Date of birth : 19th October, 1993

Home town : Likpe – Koforidua

Nationality : Ghanaian

Relationship status: Single

Sex : Male

Language spoken: English, Ewe and Twi

**PERSONAL STATEMENT**

I am a visionary, ambitious and a hardworking young man that is always open to learn and acquire more knowledge in order to overcome life challenging situations. I have a lot of wit and enjoy working in both simple and complex - multi-dimensional set ups and taking on new challenges which will efficiently bring out my competences and capabilities to its apex perfection.

**CAREER OBJECTIVES.**

To adequately fit and work in an institution and organization in the modern job market which will meet my competencies, capabilities skills and experiences. I aspire to become one of the most referenced personality in the field of economics, business and commerce.

**SKILLS AND ABILITIES**

* Adaptable to change in the in the ever-changing global job environment.
* Able to work effectively with less supervision.
* Fast learner, easily adjust to new working environments, quick in incorporation and implementing new ideas and procedures.
* Good leadership and organizational skills with the ability to manage time effectively and efficiently.
* Hardworking, reliable, able to reflect through professionalism in collaborating with others to solve problems.
* Excellent communication and inter-personal relationship skills.

**EDUCATION AND QUALIFICATIONS**

**Qualification**  **Institution Attended Period**

Bachelor of education University of Cape Coast 2018 -2021

Diploma in basic education St. Francis college of Education 2014 – 2017

W.A.E.C E.P Senior High school, Hohoe 2008 – 20012

**Work Experience**

**Period Organization/Position Key responsibilities/Duties**

2019... GNAT steer the administrative proceedings of the unit.

(local secretary) Coordinate and account for

finance inflow and outflow Direct activities of

the local GNAT

2019... Kudzra M.A JHS Cordinate welfare.

( welfare chairman) Disburse benefit to members

Organize an annual welfare get- together

2018... Akpini south circuit organize sports activities in discipline for the

(vice chairman) circuit

2017... N.T.M (Music Administrator) Seer the administrative proceedings of the unit.

Organize seminars for administrative work.

**PERSONAL SKILLS AND COMPETENCES**.

* Computer literate with skills in; Microsoft office Packages, graphic designs
* Communication skills( Highly articulate and result oriented)
* Excellent problem solving skills
* Team player.
* Sports (Handball, football and volleyball)

**SEMINARS ATTENDED**

* Ghana education service, kpando municipal, 2018
* Global leadership summit, 2015
* Saving group facilitators training program
* High achievers conference, 2015
* Ignition , 2014

**REFEREES.**

Bishop Dr. Elvis Aubrey Bulley

General overseer

New Testament Ministry

0242765654

Mr. stephen Dormi

The branch manager

Agricultural Development Bank

Kpando.

0246579152

Mr. Wise Agbovi

Estate Manager

Ghana Health Service

Oti region

0247233942