

EMMANUEL AMPONG

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Email: emmanuelampong200@gmail.com

PERSONAL PROFILE

Date of Birth
Marital Status
Nationality
Religion
Hometown

13TH AUGUST, 1992
SINGLE
GHANAIAN
CHRISTIAN
CAPE COAST

CAREER OBJECTIVE

To work in an organization that will enable me to develop to my fullest potential and to be a team player in order to foster good interpersonal relation to achieve target through efficiency to enhance productivity and development.

EDUCATIONAL BACKGROUND

Year
Institution
Certificate
Course

2017
Mankessim Community Information Centre
Diploma in Computer studies
Computer Networking

Year
Institution
Certificate
Course

2017
Mankessim Community Information Centre
Diploma in Computer studies
Android App. Development

Year
Institution
Certificate
Course

2016
Mankessim Community Information Centre
Diploma in Computer studies
Website Designing

Year
Institution
Certificate
Course

2016
Mankessim Community Information Centre
Diploma in Computer studies
Computer Hardware

Year
Institution
Certificate
Course

2015
Simtek Centre For Computer Studies
Diploma in Computer studies
Graphic Designing

Year
Institution
Certificate
Course

2015
Simtek Centre For Computer Studies
Diploma in Computer studies
MICROSOFT OFFICE SUIT

Year
Institution
Certificate
Course

2010 - 2012
Effisah Memorial College
Certificate in business
Business

Year
Institution
Certificate
Course

2009
Mankessim M/A JHS
BECE
Basic Education

WORKING EXPERIENCE

Year
Occupational field
Organization
Responsibilities

2018 – Presents
Director for Studies
Calvary computer Centre
Review Courses and Enhance Teaching and Learning

Year
Occupational field
Organization
Responsibilities

2018 – Presents
Computer Technician
Calvary computer Centre
Repairing and Maintenance

Year
Occupational field
Organization
Responsibilities

2015 – 2016
Instructor
Simtek Centre For Computer Studies
Office Suit Instructor

Year
Occupational field
Organization
Responsibilities

2011 – 2012
Instructor
CIC ICT Club
Office Suit Instructor

Year
Occupational field

2010 - 2011
Online Marketer

**Organization
Responsibilities**

Set-Vision Business Services
Marketing Product Online

COMPUTER SKILLS

- Website Designing/Development
- Graphic Designing
- Android Apps Development
- Computer Repairs/Maintenance
- Computer Networking
- Microsoft Office Suite

PERSONAL ABILITIES

- Very firm in decision making
- Good communicative skills
- An effective team player
- Good interpersonal relationship

INTERESTS

- Reading Books
- Computer Game
- Listening to Music
- Researching (Upgrade/Updates)

REFEREES

- Mr. Ebenezer Mensah-Dadzie
Mfantseman Municipal Assemble (MMA)
IT Technician/ CIC Centre Manager
Saltpond, Central Region, Ghana
+233245867221
- Esther Amoah
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Cape coast
+233247056418
- Francis Wilson
Director Genral
Set-Vision Business Services
Mankessim
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- Miss Rhodaine Appiah
Fashion Designer,
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