

NOEJAY LAWRENCE E. CEBRERO

769 NS Amoranto Street
Barangay Siena, Quezon City 1114
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OBJECTIVE

To be able learn something new and to exploit strong abilities and skills in ensuring productivity. Also possess the ability to come up with new and useful ideas that a company will be utilized.

EDUCATIONAL BACKGROUND

2016 – 2020	Eastern Samar State University, Can-avid Campus Bachelor of Science in Business Administration major in Financial Management
2014	Samar National School Arts and Trade Technical Education and Skills Development Authority(TESDA) Computer Hardware Servicing NC II
2007 – 2011	Can-avid National High School Can-avid Eastern Samar
2001 – 2007	Can-avid Central Elementary School Can-avid Eastern Samar

PERSONAL BACKGROUND

Birth Date:	July 23, 1995
Birth Place:	Batasan Hills, Quezon City
Religion:	Catholic
Citizenship:	Filipino
Sex:	Male
Status:	Single

WORKING EXPERIENCE

Jan 2020 – July 2020	Development Bank of the Philippines (DBP) Dolores Branch Intern/trainee – Associate Assistant College of Education, Eastern Samar State University Can-avid Campus Intern/trainee – Associate Assistant
Jan 2019 - June 2019	LGU Can-avid Municipal, Sangguniang Bayan Member Office Officer Assistant
Sept 2016 - Jan 2019	Eastern Samar State University, Student and Alumni Affairs Office Student Assistant
Mar 2017 – Mar 2018	Supreme Student Council, Eastern Samar State University

Jan 2015 - May 2015

BSBA Representative
SM, Hyper Market, Tunasan Muntinlupa City
Bagger

SKILLS

- ❖ Oriented in Microsoft Office Application Such as:
 - Microsoft Office Word
 - Microsoft Office Excel
 - Microsoft Office Power Point
- ❖ Capable of editing pictures, files, and presentation using different Microsoft Windows Application
- ❖ Fluent in English and Tagalog

SEMINARS AND TRAININGS

- ❖ *"Communication Skills: Proven Strategies, Tactics and Tips"*
February 21, 2020
- ❖ *"Personal Development and Law on Sexual Harassment"*
February 20, 2020
- ❖ *"Seminar on the Business and Banking Management Towards Becoming an Efficient Financial Analyst"*
May 17, 2019
- ❖ *"On-the-Job Training"*
March 2020 – July 2020
- ❖ *"Computer Hardware Servicing Training"*
September 25, 2014 – November 2014
- ❖ *"Entrepreneurial Development Training"*
September 25, 2014

REFERENCES

Joel C. Quirante	ESSU Can-avid Campus Head, BSBA Program	09959263115
Melicil L. Palada	ESSU, Can-avid Campus University Instructor	09454001340
Dorbino I. Ladisla.	Student and Alumni Affairs Office Head	09060814358

I hereby certify that above information is true and correct best on my knowledge.


NOEJAY LAWRENCE E. CEBRERO

Applicant Signature