**CURRICULUM VITAE**

**PERSONAL DETAILS**

**Name:** Mike Anim Agyei (BSc)

**Language:** English, Twi

**Location:** Kumasi

**Nationality:** Ghanaian

**Email:** *mikeanimagyei@gmail.com*

**Phone No:** +233-245-967-601

**Postal Address: C/o** Mr. Edward Anim

 GriDco Company Limited

Kumasi – Ashanti

**CAREER OBJECTIVE**

To work in a progressive and challenging environment that offers opportunity for professional, career and personal development.

**PERSONAL PROFILE**

An astute Computer Engineer, IT Support Officer and CCTV Engineer with considerable number of years’ experience with a hallmark of success, consistently motivating his team to achieve excellent results. An experienced person in working with Microsoft operating systems (WINXP, WIN7 and WIN8). A goal getter who does not relent on his oars until corporate goals and objectives are actualized.

**ATTRIBUTES AND CAPABILITIES**

* Team player
* CCTV Installation
* Networking(LAN/WAN)technology
* Security protocols and firewalls
* Storage management
* Broad knowledge of IT systems
* Knowledge of Data Centre design/architecture
* Assertive with good negotiation skills
* Detailed oriented
* Excellent Interpersonal Skills
* Ability to network, building and managing long lasting relationships
* Ability to adopt goal -centered team approach leadership style with its synergistic effect
* Customer centered, deep industry/sector insight

**WORKING EXPERIENCE**

**ENGINEERING SYSTEMS AND SERVICES**

**Position: CCTV Systems Engineer** May 2016 - 2019

**Duties and Responsibilities:**

* Performs service/installation of access control, intrusion alarm, closed circuit television systems, and other various security related systems.
* Evaluates diagnoses, troubleshoots systems and perform repairs as necessary.
* Performs upgrades and additions to systems in order to increase functionality and usability.
* Performs computer program entry as required to add closed circuit television cameras, access control devices, and intrusion alarm systems as needed.
* Coordinates with administration and other trades for the purpose of completing projects/work orders efficiently.
* Informs personnel regarding procedures and/or status of work orders for the purpose of providing necessary information for making decisions
* Requests equipment and supplies for the purpose of maintaining inventory and ensuring availability of required items.
* Responds to emergency situations during or after hours for the purpose of resolving immediate safety/security concerns.

**CHAMPION DEVINE CLINIC, KUMASI**

**Position: Computer Screening Technician** May 2015 – April 2016

**Duties and Responsibilities:**

* Configure and operate Metatron Hunter for Screening of patients.
* Install and configure computer hardware, software, networks, printers, scanners etc
* Investigate, diagnose and solve computer faults.
* Responds to computer breakdowns.
* Obtains computer hardware parts for replacing damaged ones.
* Check and maintain computer system security.
* Undertaking maintenance of computer systems.

**CHALITEX INVESTMENTS LIMITED, ACCRA**

**Position: Assistant CCTV Systems Engineer** November 2014 – April 2015

**Duties and Responsibilities:**

* Performs service/installation of access control, intrusion alarm, closed circuit television systems, and other various security related systems.
* Evaluates diagnoses, troubleshoots systems and perform repairs as necessary.
* Performs upgrades and additions to systems in order to increase functionality and usability.
* Performs computer program entry as required to add closed circuit television cameras, access control devices, and intrusion alarm systems as needed.
* Coordinates with administration and other trades for the purpose of completing projects/work orders efficiently.
* Informs personnel regarding procedures and/or status of work orders for the purpose of providing necessary information for making decisions
* Requests equipment and supplies for the purpose of maintaining inventory and ensuring availability of required items.
* Responds to emergency situations during or after hours for the purpose of resolving immediate safety/security concerns.
* Transports a variety of items (e.g. tools, equipment, supplies, etc.) for the purpose of ensuring the availability of materials required at job site.
* Assists other trades personnel as may be required for the purpose of supporting them in the completion of their work activities (i.e. coordination with electricians, locksmith, carpenters).

**REGIONAL COORDINATING COUNCIL (R.C.C), KUMASI**

**Position: IT Support** August 2013 – September 2014

**Duties and Responsibilities:**

* Installing and configuring computer hardware, software, systems, networks, printers, scanners etc.
* Planning and undertaking scheduled maintenance upgrades.
* Responding to breakdowns.
* Investigating, diagnosing and solving computer software and hardware faults.
* Repairing equipment and replacing parts.
* Obtaining replacement or specialist components, fixtures or fittings.
* Checking computer equipment for electrical safety and standards.
* Allocation of system storage and planning future storage requirements for the database system.
* Enrolling users and maintaining system security.
* Controlling and monitoring user access to the database.
* Planning for backup and recovery of database information.

**EDUCATIONAL BACKGROUND**

**BSc COMPUTER ENGINEERING**

All National University College, Koforidua 2019 - 2021

**WASSCE (Science Option)**

St. James Senior High School**,** Sunyani 2005 - 2008

**B.E.C.E**

St. Mary's Junior High School, Sunyani 2002 - 2005

**HOBBIES**

Football, Research and Current Affairs

**REFEREES**

Will be provided upon request**.**