Esther Tutuola Imoru

Address- No 1 Ashafa close mangoro Capitol road

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Phone number-08078911101

Personal Summary

Organized accounting assistant in Quickbooks, Microsoft office, Power point, Adept basic accounting function including bank reconciliations, cash flow, balance sheet, financial statements,payroll, auditing profit and loss account, cost accounting and management accounting.

Prioritizes accuracy and timeliness in completing tasks, ability to work under pressure, good calculations skills, problem solving skills, creativity, marketing and analysis skills.

Skills

-Management skills

-Tax liabilities

-payroll analysis

-Quickbooks

-Excel

-Preparation of profit and loss

-balance sheet

-cash flow

-work ethics

- financial reporting

-Audit and assurance

- financial statements review

-critical thinking

-creativity

~Strength

•Great customer relationship

•Great organization and timeliness to tasks given

•Excellent collaboration and teamwork skills

•Ability to solve problems

•Great interpersonal relationships and ability to collaborate with management and clients.

Perosnal Data

•Date of birth-9th March 1998

•Sex-Female

•Marital status -Single

•Nationality—Nigerian

•Religion -Christian

•Phone number -08078911101

•Languages spoken- English, korean, little Spanish, Efik and basic Yoruba.

EDUCATION

2019-2022 - Mountain top University

Bsc. Accounting and finance

Work Experience

DEC 2022- APR-2023- Background check international

APR2023-OCT-2023 - Straitgate nursery and primary school magodo. 1 year of NYSC

-SEPT2019-OCT-2020

KSO Associates as a junior auditor

-DEC2020-DEC 2021-

EL olam allied companies

Role- Accoutant/marketer

-Nov2023- till now

Aqualeli companies

Role- Sales Manager/ Marketer.

QUALIFICATIONS

-CIPM

-ACA

-Currently on going CIS

Hobbies

-singing and keyboard playing

-Cooking and decorating

-Reading

-Listening to music

REFEREES

Based on request.