

**Tory Boyer**  
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## **PROFESSIONAL EXPERIENCE**

**I.S.I Specialty - Baltimore, MD**  
**Loading Dock Worker**

**2022 to Present**

### **Responsibilities:**

- Assist managers with daily operational functions on loading dock
- Loading and unloading trucks
- Transporting items to staging area using forklift or pallet jacket
- Ensure items are packaged safely before shipping
- Input shipping information into computer system
- Log any shortages or damages

**Family Property Distribution - Hillside, NJ**  
**Warehouse Worker**

**2016 to 2021**

### **Responsibilities:**

- Collecting merchandise from distribution center and safely transporting materials to the shipping bay.
- Received and documented merchandise for delivery and return.
- Kept an inventory of all merchandise entering or exiting the warehouse.
- Identified missing lost and damaged materials and kept daily log.
- Input shipping information into computer system
- Log any shortages or damages

## **EDUCATION**

- High School Development

## **TECHNICAL SKILLS**

- Internet Explorer, Google Chrome