







Ujwal K. Singh

My Contact

 ujwal85287@gmail.com


 7087655080

 Hoshiarpur, Punjab

 <https://my-portfolio-ujwalsingh.vercel.app/>

Technical Skill

- HTML
- CSS
- WordPress
- SEO
- VS code
- Chat-GPT
- Grammarly
- MS-word
- MS-excel

 <https://www.linkedin.com/in/ujwal-s-98a38b237/>

Education Background

- Panjab University, Chandigarh
Bachelor of Computer Application (BCA)
Percentage | 81.61%
Completed in 2022
- S.D. Sen. Sec. School, HSP
+2 Non-Medical (PSEB)
Percentage | 64%
Completed in 2018
- M. G. Public School, HSP
10th (PSEB)
Percentage | 83.69%
Completed in 2016

About Me

I have done my graduation in BCA from Panjab University, Chandigarh. I am an enthusiastic, self-motivated, reliable, responsible and hard working person. I am a mature team worker and adaptable to all challenging situations. I am able to work well both in a team environment as well as using own initiative. I am able to work well under pressure and adhere to strict deadlines.

Looking for a position in life to utilize my skills and abilities to achieve professional growth while being resourceful, innovative, and flexible to add valuable assets to your esteemed organization as an active member.

Soft Skill

- Observation
- Decision making
- Communication
- Multi-tasking
- Time-Management
- Problem-Solving
- Proofreading
- Quick Learner

Language

English | Hindi | Punjabi

Experience

Hawkins Cookers Ltd. | Computer Operator

March 2021 – Sept. 2021

Key responsibilities:

- Performed data entry tasks
- Update customer information
- Update the production, numbers of cooker bodies, units etc.

Hobbies

Surfing internet
Online Games
Reading
Music