

Julianne Stoler

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Objective

To obtain a secure position where I can utilize my education, experience, and various skills to further my career opportunities

Experience

Medical Assistant / Esthetician

New York Center for Laser and Plastic Surgery

440 Northern Blvd Great Neck NY 11021

Dec 2016-Present

Assist in all post operative visits

Suture removals , dressing and drain removal

Assist with all Minor surgical excisions and procedures

Certified in LPG machine, tattoo removal, cuetera laser genesis, IPL, hair removal and clear & Brilliant.

Handle all post surgical phone calls and patient enquiries after procedure.

Managing Medical Assistant/Esthetician

Dr. Frank DeMento & Associates 520 Franklin Ave, Garden City, NY 11530

2002 –December 2016

Assisting doctors in surgeries and all medical procedures.

Interview patient care, counselling and charting progress notes.

Laser experience with Fractional CO2, V-Beam, Gentlelase and excimer laser.

Highly knowledgeable in cosmetic procedures, such as Botox, facial fillers, chemical peels and sclerotherapy.

Assist with patient and family education.

Knowledgeable in Practice Administrative Program, Practice Fusion and Medical Manager Program and nextech

Control Inventory and order medical supplies.

Record and track patient Biopsies and monthly recalls.

Monthly doctor and staff scheduling.

Knowledge of ICD 10 coding and developed template used by all our dermatologists for patient billing.

Over all Supervision of all Medical Assistant staff.

Experience with laser hair removal treatments.

Facials and Medical Cleanse treatments, customized facial treatments.

Skin Analysis and treatment options for all skin types.

Microdermabrasion and silkpeel experience.

Marketing and promoting skin care

In charge of office social media accounts.

Education

Certified Medical Assistant & Licensed Esthetician.

Gloria Francis School of Makeup Artistry, Hicksville NY 2012

UltraSound Diagnostic School, Westbury NY 2002

References

References are available on request.

[Your Name]

[Street Address, City, ST ZIP Code] [phone] [e-mail]