

Taiwo Olalere

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CAREER OBJECTIVE

A determined individual seeking a position in a dynamic organization, leveraging skills and competencies acquired through education and past experiences to contribute to organizational goals and personal development.

SKILLS

- Effective communication
- Interpersonal relationship
- Great attention to details and willingness to learn.
- Proficient in Microsoft Word, PowerPoint, Excel, Google sheet, PowerBi and SQL
- Problem-solving and team spirit

PROFESSIONAL EXPERIENCE

DM Holdings Limited, Ikeja, Lagos

Content Executive [January 2023 - Present]

- Develop and implement a comprehensive content strategy for online examinations and TV quiz shows.
- Align content plans with the educational objectives and target audience to ensure relevance and engagement.
- Create high-quality assessment questions for various academic topics in line with their respective curriculums.

- Analyze academic curriculums to understand the scope and depth of topics covered, and ensure assessment questions align with these curriculums.
- Review and revise assessment content to ensure it meets quality standards and accurately measures student understanding of the curriculum.
- Work closely with teammates and subject matter experts to ensure the relevance and accuracy of assessment content.
- Stay updated on changes in academic curriculums and assessment methodologies to ensure the content remains current and effective.
- Maintain detailed records of the assessment content created, including the curriculum alignment, difficulty level, and other relevant details.

Dynamic Tutors and Educational Consults, Ilupeju, Lagos

Facilitator [July 2022 – December 2022]

- Prepared students in mathematics and chemistry for WAEC and A-level Examinations.
- Evaluated and assessed students' preparedness for examinations.

Evangel Model Schools, Cross River State

Tutor and Laboratory Instructor [August 2021 - July 2022]

- Created lesson plans in Basic Science, Mathematics, and Chemistry.
- Designed and supervised weekly laboratory experiments.

Halogen Group, Maryland, Lagos

Supervisor [February 2020 - July 2021]

- Conducted muster parade and deployed officers.
- Patrolled and monitored facility through surveillance cameras.
- Ensured adherence to codes of conduct and safety rules.

Seven Up Bottling Company, Limited, Oluyole, Ibadan

Quality Control Analyst [April 2019 - October 2019]

- Set up and maintained laboratory equipment.

- Prepared samples and conducted analytical tests.
- Calibrated equipment for data accuracy.

EDUCATION

- **Obafemi Awolowo University, Ile Ife, Osun State**
B. SC Industrial Chemistry (Second Class Honors)
May 2015 - July 2019

- **INTERESTS**

- Reading newspapers and singing

- **REFEREES**

- Available on request.