

SADIKU TAOFEEK BABATUNDE

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OBJECTIVES

- To seek for challenging opportunities in a dynamic and reputable organization.
- To explore the risk of life, broaden my horizon, research and gain more experience and knowledge needed in life, and also impact on others.
- To contribute effectively to the realization of this company's vision and to invest in work and enduring legacy as I work with the existing staff of the great firm/organization.

PERSONAL DATA:

DATE OF BIRTH: 30TH MARCH 1979
SEX: MALE
MARITAL STATUS: MARRIED
STATE OF ORIGIN: ONDO
LOCAL GOVT. AREA: AKOKO NORTH-EAST
NATIONALITY: NIGERIA
RELIGION: CHRISTIANITY

EDUCATIONAL BACKGROUND

SCHOOL ATTENDED WITH DATES:

REBISI SCHOOL ONE AMAIGBO PORT-HARCOURT	1984-1991
NEW COVENANT SECONDARY SCHOOL PORT-HARCOURT	2001-2008

QUALIFICATIONS OBTAINED

FIRST SCHOOL LEAVING CERTIFICATE

WEST AFRICAN SENIOR SECONDARY SCHOOL CERTIFICATE EXAMINATIONS

WORK EXPERIENCE

AWOIB SECURITY AND SAFETY SERVICES (P.R.O.) 2003 – 2010

75A WOJI ROAD RUMUROLU TOWN PORT-HARCOURT

ANTI-RISK LIMITED (INTELS SECURITY CONTRACTOR) BEAT SUPERVISOR.

5 EAST WEST ROAD BY OIL-MILL MARKET PORT-HARCOURT 2010-2011

**B.L. GROUP SECURITY NIGERIA LIMITED(TOTAL FINALE ELF CONTRACTOR)
BEAT SUPERVISOR.**

7 ABA ROAD PORT-HARCOURT RIVERS-STATE NIGERIA. 2010-2011

Purpose:

Under general direction, supervise the activities and operations of security personnel in protecting public utility sites, operations and personnel.

Duties, Functions and Responsibilities:

Essential duties and functions, pursuant to the Americans with Disabilities Act, may include the following. Other related duties may be assigned.

1. Confirm presence and activities of scheduled security officers at assigned sites.
2. Identify and notify replacement personnel to assume vacant guard assignments.
3. Perform the duties of security officers when necessary.
4. Provide direction and training to site officers and contract employees as needed to accomplish service goals.
5. Review site documentation, activity and guard tour reports.
6. Monitor welfare of security personnel working after-hour and remote assignments.

7. Provide officer backup when investigating irregularities.
8. Provide supplies, materials and implement temporary repairs to compromised fence, gate and lock systems.

9. Respond to alarm notifications.
10. Patrol utility sub-stations, un-staffed facilities, construction lay-down yards, and other sites as needed.
11. Meet and provide access to law enforcement agencies to secured and/or energized areas as needed.
12. Provide periodic reports to management regarding site activities, irregularities, and identifying needed action.
13. Work outside scheduled hours to ensure consistent coverage, attend training classes, meetings and other activities as needed to meet the business needs of the organization and the workgroup.
14. Assume on-call duty as assigned, responding to security needs and reporting to duty as necessary.

Responsibilities - Supervisor and/or Leadership Exercised:

Responsible for the full range of supervisory activities including selection, training, evaluation, counseling, and recommendation for dismissal.

Knowledge, Skills, and Abilities:

Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.

Knowledge of or an ability to learn all safety practices related to working in energized areas, power plants and other utility specific environments and other safety practices, procedures and regulations, which contribute to a safe work place. Knowledge of supervisory and managerial techniques and principles.

Knowledge of city practice, policy, and procedure, statutes, ordinances, and criminal law.

Skill in oral and written communication. Skill in handling multiple tasks and prioritizing. Skill in using computers and related software applications. Skill in data analysis and problem solving. Skill in planning and organizing. Ability to work with frequent interruptions and changes in priorities. Ability to train others. Ability to quickly recognize and analyze irregular events.

Ability to utilize radio equipment, complying with Federal communication guidelines.

SALES CONSULTANTS | JUMIA NIGERIA | SALES

75A WOJI ROAD RUMUOROLU TOWN PORT-HARCOURT RIVERS NIGERIA

July 2015 to Present

Duties & Responsibilities:

work closely with customers throughout the sales process. They foster a successful relationship endearing the customer to their business. These consultants handle any enquires produced by the client, investigate the issue and provide the necessary feedback. They work hard to network and negotiate with potential clients about their orders, generating revenue for the company. Consultants process customer orders in a timely manner, ensuring the clients approval. They also work closely with other departments and teams, such as accounting and marketing. Sales consultants also use sales applications to update client information and requests. They often schedule appointments for sales representative and other consultants. Sales consultants keep normal office hours. They travel to client locations when needed. Functions of Sales Consultants include:

- Attend sales meetings, conferences and events
- Handle clients in a professional manner
- Deal with customer issues
- Process customer orders
- Keep up to date with product developments
- Call clientele
- Devise new sales or marketing strategies
- Work with other departments
- Schedule appointments, calls, and meetings.

SKILLS: Website design, Micro-soft word, Power point, Telephone and video conferencing, video editing, storyboard creation, and many more.

AREAS OF STRENGTH: GOOD COMMUNICATION SKILL, WORK UNDER MINIMAL SUPERVISION, WORK UNDER PRESSURE AND CHANGE COURSE WHEN REQUIRED, BEING A TEAM PLAYER, GOAL-ORIENTED, GOOD ANALYTICAL SKILL, COMPUTER LITERATE., PHYSICALLY FIT, KNOWLEDGE OF RADIO OPERATION .

HOBBIES: PRESS-UP AND SIT-UPS, TRAVELING AND READING.

REFEREES:

(1) **MR. ORIANU JUNIOR**
R.S.U.S.T. PORT-HARCOURT.

(2) **MR. ADEDOTUN ATUNMOBI**
CELAMS STORES PORT-HARCOURT.