

Joseph Criscitiello

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48 Hoot Owl Ter., 07405

Kinnelon, NJ

--Education--

- **The College of the Holy Cross, Bachelor of Arts with Honors** -- (2014-2018)
 - **Major:** Cellular and Molecular Biology
 - **Minor:** Interdisciplinary Minor in Neuroscience
 - **Degree Honors:** Magna Cum Laude
 - **GPA:** 3.78
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Medical Scribe for Ridgewood Orthopedic Group (ROG) -- (October 2019 - Present):

ROG is a private Orthopedic practice located in Ridgewood NJ. My experience at ROG involves scribing for physicians specializing in variety of arthroscopic procedures and total joint replacement of the knee, hip, and shoulder. I have logged over 800 hours (40+ hours per week) as a medical scribe; this position requires a high level of professionalism and dedication to performance, often in high-stress situations, to ensure optimal record-keeping and facilitation of each doctor-patient visit. Essential skills of the position include:

- Accurate and timely transcription of medical history, physical exam, patient plan, and charting
- Ability to smoothly adapt each note to the needs and preferences of each physician
- Ensure proper billing and technical preparation for in-office and out-of-office procedures (i.e. imaging, injections, physical therapy, etc.)
- Knowledge and application of appropriate medical terminology
- Excellent interpersonal skills between doctors, medical staff, and patients
- Superior organizational, typing, and time-management skills
- Ability to think and plan ahead to foresee the potential needs of our medical staff
- Quick navigation of patient charts to present relevant information to medical staff
- Stamina to hold a laptop and stand for upwards of 10 hours
- Transport patients through the office as needed
- Assist physicians, X-ray technologists, and medical assistants with numerous in-office procedures
- Professionalism and abidance to all standards surrounding doctor-patient confidentiality and HIPAA guidelines
- Collaboration with medical staff to ensure sufficient stocking of supplies and materials

Handy-man and real-estate manager (May 2018 – October 2019):

- Assisted in designing contracts for rental homes and leases in the state of New Jersey
- Inspect and maintain more than 5 properties in central NJ
- Collaborate with tenants to discuss home improvement projects
- Perform basic maintenance on electrical and plumbing systems

Member of Holy Cross Neuroscience Laboratory (March 2015 - May 2018):

- Responsible for techniques in histology, microscopy, and neuronal reconstruction.
- Collecting, organizing, and analyzing data related to multiple studies and experiments
- Mentor incoming laboratory students in laboratory techniques and safety
- Maintain a complete laboratory notebook
- Completion of a capstone thesis project

Ridgewood Health Professions; Ridgewood, NJ (2012-2014):

- Investigated probable sources of frequent fall rates in the Geriatric wing of Valley Hospital
- Conducted capstone thesis presentation on the prevalence of decubitus ulcers

Computer Skills: Greenway Health Prime Suite EHR; MS Office; Excel Spreadsheets; QuickBooks; Pages; Windows and Mac OS; PowerPoint; Keynote; Google Spreadsheets; NeuroLucida

Academic Achievements and Volunteering:

- Completion of senior thesis investigating the relationship between environment, the brain, and behavior
- Member of the College Honors Program
- Chair of the Environmental Liaisons and Holy Cross Goes Green
- Co-president and coordinator of Holy Cross Cares Day
- Member of Habitat for Humanity
- Site leader for Working for Worcester
- Member of the Holy Cross Equestrian team
- Zoe's Place Site Volunteer

Personal Interests:

Orthopedics, emergency medicine, neuroscience, hiking, rowing, bouldering, skiing, archery, surfing, small-scale farming.

Professional References

Please feel free to contact me to arrange a call or meeting between the physicians within ROG for clinical references. All are excited and willing to chat! A link to our webpage and specialists:

<https://www.ridgewoodortho.com/team/>

Academic References:

- Associate Professor **Alo C. Basu**. Current member of the faculty of the Psychology Department at the College of the Holy Cross. My personal research advisor and mentor. abasu@holycross.edu
- Associate Professor **Geoffrey D. Findlay**. Current member of the faculty of the Biology Department at the College of the Holy Cross. Professor of Genetics and Genomics. gfindlay@gmail.com
- Associate Professor **Sarah G. Mitchell**. Current member of the faculty of the Biology Department at the College of the Holy Cross. My academic advisor from 2014-2018. smitchel@holycross.edu
- Associate Professor **Ann Sheehy**. Current member of the faculty of the Biology Department at the College of the Holy Cross. Professor of Cell Biology. asheehy@holycross.edu