

# WAYNE S.L. CULP

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I enjoy working in a fast paced, highly motivating position where I can assist others while challenging and expanding my knowledge and understanding of the task at hand. I am seeking a position that will utilize my skills as well as offer the chance for advancement while allowing me the opportunity to gain additional skills and experience.

## •••EXPERIENCE•••

September 2015- Present

### **IN HOUSE DRIVER AND PERSONAL ASSISTANT TO THE CEO, PBC LINEAR**

**Responsibilities:** Pick up and delivery of machines and production purchases, scheduled maintenance for over 12 company vehicles, responsible for loading and unloading cargo a forklift, personal assistant to company owners, executives, and supervisors, responsible for the use of company credit cards to make purchases and maintained documentation of purchases, responsible for pickup and delivery of all company mail.

March 2014-September 2015

### **CAR SALESMAN, LOU BACHRODT AUTO MALL**

**Responsibilities:** Sale of new Chevrolet, Buick, and GMC vehicles and used auto sales.

September 2011-September 2014

### **TREE REMOVAL AND LANDSCAPING, ROMAN BROTHERS LAWN AND TREE SERVICE**

**Responsibilities:** Tree removal, landscaping, lawn care, and snow removal.

January 2000-January 2011

### **JOURNEYMAN CARPENTER, CARPENTERS UNION**

**Responsibilities:** Worked independently on projects and tasks within a carpentry team, consistently constructed projects that were square and level, safely used band, circular jig, reciprocating, chop, and compound miter saws, cut and installed tile and linoleum flooring for residential and commercial buildings, operated power saws, planets, jointers, routers, and pneumatic equipment, built and stained oak casting and hardwood floors.

## •••EDUCATION•••

August 1996

### **GENERAL EDUCATION DEGREE(GED), COLLEGE OF LAKE COUNTY**

January 2006

### **JOURNEYMAN CERTIFICATE, UNITED BROTHERHOOD OF CARPENTERS AND JOINERS OF AMERICA**

December 2001

## OSHA CERTIFIED, CARPENTERS UNION

### •••SKILLS•••

- Blueprint reading and interpretation
- Dependable independent worker
- Troubleshooting
- Follows instructions well
- Communication skills
- Interpersonal skills
- Organizational skills
- Great work ethic
- Teamwork skills
- Deadline driver
- Manual labor skills
- Establishing goals
- Approachable
- Excellent time management skills
- Reliable and dependable
- Team leader
- Conflict resolution
- Mechanically inclined