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# ALAN NGUYEN

PODIATRIST | [HTTPS://WWW.LINKEDIN.COM/IN/ALAN-NGUYEN-02503611A/](https://www.linkedin.com/in/alan-nguyen-02503611a/)

## OBJECTIVE

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Obtain a career in podiatry, establishing myself, and continue to gain experience and surgical skills in podiatry

## SKILLS

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- Experienced podiatric clinician
- Surgically trained podiatrist
- Ability to fabricate various pads including long arch pads, heel lifts, metatarsal pads, dancer pads, pontoon pads, buttress pads, and splints.
- Coding and billing of podiatric procedures and office visits

## EXPERIENCE

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**PODIATRY RESIDENT • WYCKOFF HEIGHTS • JULY 1<sup>ST</sup> 2019 – JUNE 29<sup>TH</sup> 2022**

- Surgical correction of Hallux Abducto Valgus deformities via multiple bunionectomy procedures including Austin, Akin, Youngswick, Lapidus
- Surgical correction of hammertoe deformities by arthroplasty and arthrodesis procedures using k-wire fixation, or Inpin fixation.
- Surgical correction of foot fractures including 5<sup>th</sup> metatarsal Jones fractures, midshaft fractures, and Lisfranc dislocations.
- Expert in diabetic limb salvage, which include managing wet gangrene, ischemic/neurotropic/arterial/venous wounds. Performed numerous amputations, incision and drainage, wide excisional debridement of all necrotic tissue and bone.
- Experienced in working and coordinating with vascular surgeons to plan surgical intervention for patient's with critical limb ischemia
- Assisted in multiple rearfoot procedures including ankle arthroscopies, ankle fusions, calcaneal fractures, Haglund's resection, Achilles tendon rupture repair, plantar fasciectomy, etc.
- Experienced clinician in correctly diagnosing all the podiatric work related injuries, sports related injuries, and treating the injuries accordingly.
- Ability to fabricate various pads including long arch



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**TWITTER HANDLE**



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- pads, heel lifts, metatarsal pads, dancer pads, pontoon pads, buttress pads, and splints.
- Changing and reapplying wound v.a.c.s, wound care
  - debriding nails and callus
  - performing partial and total nail avulsions
  - changing dressings
  - assessing systemic and local signs of infection and ordering the correct antibiotic protocol for the situation
  - applying posterior leg splints
  - recording history and physical information for new podiatry patients and emergency department admit patients
  - Expert skills in suturing and hand tying
  - taught by the attendings on how to diagnose and treat the less common pathologies including: majorlin's ulcer, erythema nodosum ulcerations due to Crohn's Disease, etc

**DOCUMENT FUNDING COORDINATOR • NUMOTION • FEBRUARY 2017 – JUNE 6<sup>th</sup> 2019**

- Position: Document Funding Coordinator – reviewing and generating medical documentation for funding of durable medical equipment, specifically wheelchairs, and other equipment for children born with growth and gait abnormalities.
- Responsible for reviewing all medical documentation including: patient chart notes, letters of medical necessity, prescription notes, measurement charts in



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regards to the medical equipment being funded.

Documents not adequate for funding proposals are assigned back to the correct party, with a list of the required corrections to be made.

- Advanced use of Adobe Acrobat, specifically PDF creation, to generate the required medical documentation to gain funding for medical equipment.
- Proofreading of Texas Title XIX forms to ensure coding, HcPc codes, coding modifiers, and physician NPI and TPI numbers are correct.
- Troubleshoot computer hardware problems, telephone, internet, and networking issues for the office.
- Review and verify ICD-10 codes, HxPx codes, diagnosis codes, physician chart notes, and medical terminology in regards to durable medical equipment funding.
- Insurance verification in regards to Medicare and Medicaid.
- Correspond with customer care coordinators to insure all required medical documentation is present in the Venu database, and adequate for funding.
- Correspond with the prior authorization team to insure all documentation is adequate, correct, and sufficiently signed by the correct physician.
- Verify client's insurance, to insure it is correct, current, and adequate for funding of their medical equipment needs.



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**MEDICAL OFFICE MANAGER • MEDICAL CLINIC • May 1999 - January 2017**

- Responsible for prepping examination and treatment rooms with necessary medical instruments and patient paperwork.
- Communicating with doctor's surgeries and hospitals.
- Providing assistance in emergency situations such as a patient having gas gangrene, shortness of breath, nausea, vomiting, or diarrhea, all consistent with systemic signs of infection.
- Recording vital signs, height and weight measurements for patients.
- Ensuring that the waiting room, front desk and break rooms are kept clean and well maintained.
- Recording a patient's blood pressure, temperature, pulse, respiration and weight.
- Reviewing a patient's history for any changes by interviewing them.
- Collecting and preparing tissue and blood specimens for laboratory analysis.
- Responsible for ordering and maintaining medical supplies for the clinic.
- Experienced in billing Medicare and Medicaid patients.
- Proficient with billing through Kareo and Traknet.



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## EDUCATION

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PODIATRY • MAY 2014 • KENT STATE COLLEGE OF PODIATRIC MEDICINE

B.S IN NEUROSCIENCE • MAY 2006 • UNIVERSITY OF TEXAS AT DALLAS

## VOLUNTEER EXPERIENCE OR LEADERSHIP

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### Podiatry tutor at Kent State University College of Podiatric Medicine: 2009-2014

- Tutored my fellow colleagues in lower extremity anatomy, physiology, and microbiology.
- Formed study groups and served as a leader for students struggling in their class.

