

AYOTIMOFE SHARON, AYORINDE

Glo House, Asese Town, Ogun State.

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Personal statement

A conscientious young, strong willed and proficient literature student that is well inclined in creative writing, dabbles with copywriting, efficient in communication and keeping people interested. Available to learn, open to new teachings, ideologies, concepts. Organised and Dependable to achieve set goals and complete awarded assignments, A highly organised and efficient individual, who's also well inclined in multitasking efficiently with a positive attitude.

Key Skills

- Proficiency in all areas of Microsoft Office, including Access, Excel, Word and PowerPoint
- Excellent presentation and communication skills, both written and verbal
- Logical thinking and Swift Evaluation of Projects.
- Ability to Achieve Results as an Individual and as a Team.
- Salesforce Proficiency.
- Ability to Proffer Probable Solutions to Problems.
- Ability to Execute and Complete Projects According to Instructions
- Ability to Draft Writings as soon as Topics are Given
- Ability to Work under Minimal Supervision .
- Ability to Interpret and Execute Projects According to Given Assignments.

Employment History

Entrepreneur/Business Owner, The Ron's fit, Online store.

(May 29, 2020 – Present)

Achievements and responsibilities:

- Marketing fashion accessories to people using whatsapp and instagram.
- I coordinate deliveries for my customers around Nigeria using appropriate delivery methods.
- Grew my yearly income from 2,000 Naira to 500,000 Naira.

Teacher, Future Forces Excellence School, Jenriyin, Wofun-Olodo. Ibadan, Oyo state.

(September 2016 – August 2017)

Achievements and responsibilities:

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- Tutored Junior classes literature
- Taught preschoolers how to write and learn their alphabets
- Drafted a realistic means for the preschoolers to know their numbers and alphabets.
- Made assertions of the pupils capabilities to figure out teaching method that works for them.

Education

Federal University Oye Ekiti. Ekiti state.

(December 2017 – January 2023)

**B.Arts - English and Literary Studies
Second Class (Upper Division)**

Amazing Grace International College, Off Winjobi Old ife road.

(September 2009 – July 2015)

Hobbies & Interests

I am passionate about talking and "scrubbing down thoughts," expressing myself eloquently through my writing. My love for literature, creative expression, and travel shines through in her work, as i constantly strive to produce engaging and compelling content while sharing my experiences with others.

References

References are available upon request.