

Alexis Rodriguez

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Objective

To gain employment and find a position as a Medical Assistant that will fully utilize my medical skills .

Skills

Injections	EKG	Electronic medical records
Venipunctures	urinalysis	First Aid Training
Prepare patients for and assist with examinations, procedures, and treatments	Charting take and record patient history and vital signs	Distance visual acuity testing using the Snellen chart
Capillary punctures	Suture/Staple removal	Excellent patient care/communication
Audiometric testing	Patient Scheduling	Strong Leadership Skills
Medical Terminology	Pulmonary Function Test	

Certifications

- HIPAA
 - Injections
 - Typing
 - CPR/First Aid
 - OSHA
 - Venipunctures
 - NCCT (pending)
 - BSL
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Education

San Joaquin Valley College	Porterville, CA
Certificate of Completion in Clinical Medical Assisting	04/2019-11/2019
<ul style="list-style-type: none">▪ 4.00 GPA▪ Perfect Attendance▪ Deans list	
San Joaquin Valley College	Visalia, Ca
Associates Of Science	02/2016-05/2017
<ul style="list-style-type: none">▪ Honor guard	

Employment Experience

<i>Home Caregiver</i>	01/2014-11/2018
<ul style="list-style-type: none">▪ Transportation: driving to and from appointments▪ Take and Record vital signs▪ Basic food preparation: preparing meals	<ul style="list-style-type: none">▪ Assisting with personal care: bathing, grooming, toileting.▪ General health: overseeing medication

Professional Experience:

Female Re-entry Prison	Mc.Farland, CA
<i>Correctional Officer</i>	11/2018-12/2018
<ul style="list-style-type: none">▪ Patrol the interior and exterior of facility▪ Report inmate conduct▪ Superivse activites of inmates	<ul style="list-style-type: none">▪ Conduct inmate and cell searches▪ Inspect facilities to ensure they meet standards▪ Enforce rules and keep order within prison