ADEJOORIN, AYOBAMI TOLA

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Objective

To function in a role which allows me to continue learning and increase my capacity for excellence, while taking full advantage of opportunities to contribute to the achievement of organisational goals.

Experience

March, 2018 - January, 2021	**Kingdom Giant Network** Writer, Editor Wrote articles for publication, fund-raising proposals, and contents for PowerPoint presentation used for webinars. Proofread and edited manuals for secondary school outreaches to eradicate grammatical errors and ensure clarity.
June, 2020 - October, 2020.	**Heiroglyphic pen** Writer Developed and wrote articles and books of specific word limit from provided research materials, within a required time frame. Edited written articles to ensure zero typographical, grammatical, and punctuation errors, and plagiarism.
December, 2018 - September, 2019	**Firm Foundation Academy** Place of Primary Assignment (NYSC): English Language teacher Planned lessons which adhered to the objective of the curriculum. Utilised a variety of teaching methodologies to facilitate learning which improved the academic performance of students in comparison to previous years. Prepared and assessed students for tests and examinations.

Education

April, 2018.	**Obafemi Awolowo University** Food Science and Technology Second Class Honours (Lower Division).
June, 2011.	**Bisola College of Arts and Science** West African Senior School Certificate

Skills

Proficient in the use of Microsoft Word and PowerPoint. Excellent written and oral communication skills. Adequate analytical and logical reasoning skills. Ability to work efficiently with a team. Attention to details. Time management. Ability to accept and understand criticism.

Leadership Experience

Public Relations Officer of the Medical and Health CDS group, Agbara, Ogun State from May, 2018 till September, 2018:
Planned publicity strategies and campaigns.

Wrote and proofread press releases.

Liaised with the Local Government Inspector and prospective sponsors about budget, timescales and objectives.